

Institutional Review Board

Meeting Minutes

February 19, 2018

Present: Edward Kehres, Chairperson; Brian Richards; Loretta Harvey; Becky Thiel; Rory Phillips; Barbara Conn; Marc Scott; Tim Hamilton

Absent: All were present at this meeting

Topic	Discussion	Action
Teacher Education Action Research Proposals	Dr. Kehres expressed the importance of all action research projects intending to present at the Celebration of Scholarship event must have IRB approval prior to their presentation.	Dr. Harvey will remind her Teacher Education colleagues of this.
Federal Guidelines for Institutional Review Boards	Printouts of the new requirements were discussed: <ul style="list-style-type: none"> • Additions to the consent form • Mandatory tracking of all proposals – approved, exempt, and expedited 	Dr. Scott will convene an ad hoc committee of EPCC/UFS members to work on revisions of BOT IRB policy and procedures.

approved 3/19/18