

Budget, Finance, and Strategic Planning Committee Meeting

Advanced Technology Center – Room 209

Thursday, June 10, 2010

1:00 p.m.

Members Present: Co-Chairs Carl Hilgarth & Cathy Mullins, Chris Kacir, Brian Saul, Joe Van Deusen, and Guests Jonica Burke & Kyle Vick

I. Call to Order: Co-Chair Cathy Mullins

II. Approval of Minutes from March 5 and April 16, 2010

Motion to approve: Chris Kacir; Second, Joe Van Deusen. Motion passed.

III. Discussion, Review, and Recommendation of new AQIP Action Projects

Proposed Projects (two handouts):

1. Student Service Center Implementation (blue)
2. Identifying and Cataloging the University's Data and Data Needs (purple)

General Points of Discussion (new Action Projects):

- We still need to formulate two new projects and also retire two projects.
- We should come up with systems to measure the effectiveness of former APs like the Teaching & Learning Center, to demonstrate their impact on the campus.
- A suggestion was made to revisit older AP proposals such as the Library proposal when determining new Projects.
- We could also revisit completed projects such as Scheduling. Have we made enough improvements there?
- Future AP committee members should be motivated toward that specific project.

Data Project

- One topic that comes up regularly is the amount of data we collect with not much analysis; it's often only warehoused, when it should be more readily available for decision making.
- First we need to do an inventory - find out what data we collect, what type we collect, where it's stored, talk to departments, individuals -- find the Process Owners.

Student Service Center Project

- Although the project has already begun, there was a proposal to consider using it as a short Action Project; putting it into an AP forces us to follow its implementation, refine it, and assure that it improves the quality of service.

Both Proposals were discussed, and the committee agreed that both have considerable merit as future Action Projects.

Minutes submitted by Susan Montavon