

## **2005-2006 ACADEMIC YEAR-END REPORT OF THE UNIVERSITY-WIDE FACILITIES COMMITTEE**

This year our main focus was upon ten tasks. Major tasks in terms of time and energy consumption were:

- Campus Master Plan Update
- Tobacco Usage Policy
- Energy Conservation
- Vehicle Parking Policy
- SGA Proposals for a) Coin Change Machines, and b) Repairs to the Soccer Field

Important but not major this year were:

- Residence Halls. Keeping up to date on maintenance, repairs, and construction of current and future residence halls—both those owned by SSU and those owned by Neil Hatcher.
- Building Safety: Meeting Needs of Persons with Disabilities. The Facilities Committee strongly supports this campus-wide committee getting together again to assess progress.
- Recycling on Campus: Can we re-start a program on campus?

**Campus Master Plan Update.** The State Controlling Board approved the funds in January. Patric Leedom served as a member of the Search Committee, and Jim Butz was chosen to help SSU develop the plan—for 20 years.

In March, Jim Butz came aboard and a Planning Board was formed along with several sub-committees to provide input on the plan. Jim Butz created a Questionnaire for each of the sub-committees to be filled out and submitted prior to an hour focus group session with Jim Butz. The University-Wide Facilities Committee—all members—constituted one sub-committee, while the SSU Facilities Department for Planning and Maintenance constituted a separate committee. Patric Leedom, as Chair of the FACCOMM, served on the Planning Board and attended both facilities meetings. The FACCOMM will continue to support Jim Butz's work over the coming months.

**Tobacco Usage Policy.** During the last academic year, 2004-2005, the Facilities Committee in conjunction with the Student Affairs Committee constructed a proposal for what was then called a "Second Hand Smoke Policy" but is now known as a Tobacco Usage Policy. During much of this year, Dr. Morris met with various constituencies to gain their input, and then returned the draft to the combined Facilities-Student Affairs Committee for finishing touches. This proposal then went before the SSU Board of Trustees at their June meeting. Once it becomes policy, the Facilities Committee is tasked with negotiating with each building's employees to determine which entrances will be smoke free, and to carry out other provisions of the policy.

**Energy Conservation.** The FACCOMM did not make progress on forming a recommend policy for Energy Conservation—due to the needs of the computer labs and LAN closets in each building, but continues to seek ways to conserve energy and support modifications to buildings which are more energy efficient.

Vehicle Parking Policy. In 1999 the FACCOMM put forward recommendations for a Vehicle Parking Policy which the BOT made into a policy. This spring there was a series of issuing tickets to faculty and staff due to parking their cars in unauthorized spaces, e.g. fire lanes. The existing policy is not specific enough to prevent such occurrences. The FACCOMM communicated with Steve Donahue, who administers the policy, and it was agreed that the FACCOMM should revisit the policy for upgrading. This will be done in the fall.

This year the very able representatives—Wayne Terry Allen and Will Newby—of the Student Government Association put forth two proposals to the University-Wide Facilities Committee. The first asked for more coin change machines to be installed for the use of students since the one and only machine is often out of change or not available after the Game Room closes. The FACCOMM had several discussions about the issues involved e.g. who buys the machines, who is responsible for servicing the machines, and how would we provide security to avoid theft and damage. The FACCOMM decided to postpone forwarding this recommendation until we can research the use of Card Reader Systems for various machines on campus such washing, drying and copying. We will continue to work on this in the fall.

The second proposal was to repair the ground of the soccer field. This was seen as an immediate need, and will be submitted to Dr. Morris very shortly.

All-in-all, it was a very productive year with several very dedicated committee members.

Respectfully submitted,

Wm. Patric Leedom, Chair, University-Wide Facilities Committee