

# Minutes

# ADA Compliance Committee

2/22/2011

12:15-1:15 PM

Health Sciences Conference Room (158)

**Type of meeting:** Regular

**Facilitator:** Chris Raber, Chair

**Attendees:** Bane Sylvia, Deborah Howell, Butch Kotcamp, Deb Scurlock, Neil Evans, Janet Snedegar, Jim Weaver

## Agenda topics

### ADA Compliance Audit

Bane reported that the consultant recommended to perform the audit submitted a \$5,000.00 quote to review policy affecting students only. Obviously cost will be a factor in choosing consultant to complete the Self-Assessment for ADA Compliance audit. Jim Weaver has the name of a person from Columbus State and the person from Ohio State. Jim to forward the names to Bane and he will review with Elinda.

Both Bane and Jim serving on University Advisory Committee that will evaluate policies within Title IX.

It was suggested that all current ADA policies be collected so they can be reviewed online in preparation for a compliance audit. One area to begin with is review of any departmental policies that address ADA issues, other than course statements on syllabi. Examples of this would include policies in student handbooks or other student documents that address ADA issues. Chris will request these from department chairs and deans. Forwarded online copies will be organized for review before next meeting.

### FY 12 Budget Recommendations

Discussions were held to address budget request for FY12. Three items were decided to be included in the recommendations: Consultant, Ombudsperson, and costs to produce ADA brochure to be distributed to students. Chris to draft memo for membership to review before submitting to Mistie.

### Educational Programming Ideas

Chair challenged the committee to come up with ideas for educational programs that could be provided to students and/or employees. Jim Weaver informed the committee that Marshall's rep would be on campus to talk about safety procedures and invited the committee to attend. March 22<sup>nd</sup> is the current date, Jim will update on place and time. Chris will approach Matt Alard, SGA president, and Leigha and Billy (SGA representatives on committee) to discuss ideas for ADA training with SGA.

Provost sent out an email with the webinar: ADA in the Classroom: From Compliance to Best Practices to be held April 21<sup>st</sup> at 2 pm (ET). All committee members were encouraged to participate if possible. There were schedule conflicts for some faculty. Chris to email Provost about possible viewing in meeting room or classroom where many can listen for same price.

### Clearinghouse Issues/Discussion

UFS Still has not added ADA to their standing agenda. It was discussed that making a motion during the meeting to add ADA to the agenda might gain the attention that is needed.

Each member to review ADA policies for discussion at next meeting to be held on March 22, 2011. Please review how the policy addresses disabilities in the program.

Respectfully submitted,  
Deborah Howell