Beginning the Teacher E-Training Module

• Please read each slide in this module.
• Proceed at your own pace.
• The goal is to inform you on the roles and expectations of all involved in this field experience.
• Please use the contact information on the last slide to confirm you have completed this training.
The Field Placements

• Each SSU student is required to successfully complete
  - 5 Field Experiences during 5 separate semesters
  - 1 semester of Service Learning

• Culminating with
  - 1 Clinical Practice semester (Student Teaching)

• Each field and clinical placement is arranged for the student by the Coordinator of Field & Clinical Experiences with the approval of the building principals.
Chart of Field & Clinical Hours

- EDUC 1115 Intro to the Teaching Profession
- Service Learning
- EC 2285 Foundations of Early Childhood
- MC, AYA, IS 3285 Foundations
- Action Research
- Methods
- Clinical Practice (Student Teaching)
Further Information

- Methods are the last classes before student teaching
- The candidate has completed many field hours but may have had limited experience with whole group teaching
- The candidate may teach your planned lessons but also is required to develop original lesson plans.
- All lessons receive your input and approval before the candidate may teach
Course Description

- **EDAE 4433 – Teaching Science Grades 7-12**
- An exploration of methods of teaching science to students at the high school level. Topics to be explored include planning inquiry lessons, understanding the nature of science and scientific inquiry and using technology in the classroom to meet the diverse needs of learners. Special emphasis will be given to the areas of earth, life, and physical science. The NSTA safety standards will be emphasized. All activities and planning will be in accordance with NSTA and the Ohio Academic Content Standards for Science Education. Candidates apply the knowledge and skills obtained from this course in a planned sequence of professional field experiences with young adolescents (ages 12-21) in a secondary school setting under the supervision of qualified university and school based faculty.
Course Description

- ENGL 4434 – Methods of Teaching Language Arts in Secondary School
- Provides pre-service teachers with essential experiences in theory and practice for teaching language arts students, ages 12 through 21. Instructional strategies and design, classroom management, differentiated learning needs, and implementation are addressed in field and clinical practice.
Course Description

• MATH 4700– Math Methods Secondary Teaching

• The course is designed to acquaint students with the practices and problems involved in teaching secondary (grades 7-12) mathematics. Problem solving, inquiry-based teaching, and the use of technology are emphasized. General teaching methods, patterns of instruction and diagnostic techniques, as they apply to the secondary mathematics curriculum are used in a laboratory context and practiced in field experiences. Students explore and communicate secondary mathematical concepts from an advanced perspective through the use of manipulatives, technology, and exploratory learning.
Course Description

• SOCI 4435 – Teaching Social Studies Grades 7-12

• Provides pre-service teachers with essential experiences in theory and practice for teaching social studies students, ages 12 through 21. Instructional strategies and design, classroom management, differentiated learning needs, and implementation are addressed in field and clinical practice.
Role of Cooperating Teacher

• Be willing to accept
  ➢ one teacher candidate into your classroom for
  ➢ 3 mornings per week
  ➢ for 3 ½ to 4 hours each day
  ➢ for a period of 11 -12 weeks

• Allow teacher candidate to prepare and teach as often as possible

• Allow teacher candidate to assist with daily duties and responsibilities of teaching
Role of Cooperating Teacher

• Daily conversations with the candidates critiquing and reflecting on such topics as
  ➢ teaching
  ➢ content knowledge
  ➢ student engagement
  ➢ professionalism

• Approval of candidate’s original lesson plans
Role of the Cooperating Teacher of Science

• Provide feedback on the experience to the Department
  ➢ Conferences with the supervisor
  ➢ Complete the following on Tk20 data collection system
    • Final Field Experience Evaluation Form
    • Time sheet Check sheet

• You will receive details about Tk20 in an additional email
Role of the Cooperating Teacher of English

• Provide feedback on the experience to the Department
  ➢ Conferences with the supervisor
  ➢ Complete the following on Tk20 data collection system
    • Field Narrative Observation Form
    • Final Field Experience Evaluation Form
    • NCTE Field Experience
    • Time sheet Check sheet

• You will receive details about Tk20 in an additional email
Role of the Cooperating Teacher of Math

• Provide feedback on the experience to the Department
  ➢ Conferences with the supervisor
  ➢ Complete the following on Tk20 data collection system
    • Final Field Experience Evaluation Form
    • NCTM Field Evaluation Form
    • Time sheet Check sheet

• You will receive details about Tk20 in an additional email
Role of the Cooperating Teacher of Social Studies

• Daily conversations with the candidates
• Approve of lesson plans
• Provide feedback on the experience to the Department
  ➢ Conferences with the supervisor
  ➢ Complete the following on Tk20 data collection system
    • Final Field Experience Evaluation Form
    • NCSS Field Evaluation Form
    • Time sheet Check sheet
• You will receive details about Tk20 in an additional email
Assessments and Evaluations

All evaluations are aligned to the

• Ohio Standards for the Teaching Profession
  And

• SSU Teacher Education’s
  *Five Domains of Teacher Capacity*
SSU Teacher Education Domains of Teacher Capacity

SSU is an NCATE accredited institution preparing learner-centered, inquiring professionals."

The Shawnee State University teacher candidates are expected to possess knowledge, skills, and dispositions in the following five domains of teacher capacity:

“Domain I
♦ The SSU teacher candidate is well grounded in general studies and the specific discipline area(s).
  • Understand the discipline they teach and how to teach it to students.

Domain II
♦ The SSU teacher candidate understands the nature of human development and learning in working with diverse learners.
  • Know how children learn and develop and can provide learning opportunities that support that development.
  • Understanding that students learn differently, and adapt their instruction to diverse learners.

Domain III
♦ The SSU teacher candidate demonstrates sensitivities to learning contexts and environments.
  • Create environments that encourage positive social an interaction, active learning, and self-motivation.
  • Understand effective communication techniques and use them in the classroom.
  • Foster relationships with colleagues, parents, and community agencies to support students’ learning and well-being.

Domain IV
♦ The SSU teacher candidate employs effective teaching strategies to ensure the learning outcome.
  • Use a variety of instructional strategies to encourage critical thinking, problem solving, and performance skills.
  • Plan instruction based on knowledge of subject, students, the community and curriculum goals.
  • Use formal and informal assessment strategies to evaluate and insure the continuous development of the learner.

Domain V
♦ The SSU teacher candidate practices professionalism.
  • Continually evaluate their own practice and seek opportunities to grow professionally.
Required Hours

• SSU teacher candidates arrive at the beginning bell and stay for 3½ to 4 hours.

• Each teacher candidate will be in your room 3 mornings each week for 11-12 weeks

• When the SSU teacher candidates finish they will have spent a minimum of 126 field hours in your classroom

• Each candidate is to keep a set schedule
How Assignments are Made

• The coordinator of Field and Clinical Experiences contacts the building principal by email at the beginning of the semester

• A request is made for a teacher of a specific content and/or grade level(s)

• The cooperating teacher must be
  - licensed in the content
  - have at least 1 year of experience in the current assignment

• The principal follows the building protocol to make the placement

• The principal then confirms or declines the request
Cooperating Teacher Compensation

• 126 Hours of Professional Development
  ➢ *Calculated by the minimum required hours SSU teacher candidates are in your classroom*
  ➢ *A certificate will be issued with your check*

• $70 stipend
  ➢ *Will be paid to your ESC or School District*
  ➢ *Each will follow its procedure for reimbursement (per Ohio Ethics Commission Ruling)*

• Your Teacher Information Form must be updated bi-annually for payment
Teacher Information Form

Cooperating Teacher Information Form
(Please complete and return this Information form to receive a certificate of contact hours for mentoring.)

**Personal Information**

Full Name (as it appears on your Teaching License): ________

Home Address: ________

Home Phone: ________ Cell Phone: ________ Personal Email Address: ________

Have you mentored a Shawnee State University Teacher Candidate before? YES ________ NO ________

SSU ID (if applicable): ________ Ethnicity: ________

**Professional Information**

School District: ________ Building: ________

School Address: ________ Your School: ________

School Phone: ________ Email Address: ________

Current Teaching Assignment: ________ Grade Level(s): ________ Subject(s): ________

Licensed to Teach Grades: ________ Subject Area(s): ________

Bachelor Degree Earned: ________ Institution: ________ Year: ________

Graduate Degree Earned: ________ Institution: ________ Year: ________

Endorsements: ________

Specialized Training: ________

Signature: ________ Date: ________

SSU is an NCATE accredited institution preparing learner-centered, inquiry professionals.
Shawnee State University
Candidate Role

• Prepare and teach lessons
• assume the duties of the classroom teacher
• Complete a Final Field Evaluation on Tk20
• Complete Time Sheet on Tk20
University Supervisor’s Role

• Visit each candidate at least 4 times during the semester
• Deliver instruction on methods of teaching
• Provide an avenue for feedback to the Department
  ➢ Final Field Evaluation Form on Tk20
  ➢ Time sheet Check sheet on Tk20
  ➢ Any other content specific assessments
Frequently Asked Questions

• What if I am absent?
  ➢ The principal may allow the SSU candidates to stay with your substitute or go to another classroom.

What if I have a planning period during the time period?
  ➢ You may:
    • Have a professional conversation with the SSU candidates
    • Have the SSU candidates follow your class to their special activity
    • Arrange for the SSU candidates to go to another classroom for that period
Frequently Asked Questions

• What if the school is closed?
  ➢ The SSU candidate is responsible for arranging a make-up day with you.

What if the teacher candidate misses a day?
  ➢ The SSU candidate is responsible for arranging a make-up day with you.
Frequently Asked Questions

• How does SSU know the candidate has attended the required days?
  ➢ Each candidate will keep a paper timesheet for you to sign as well as an electronic one on Tk20

• What if they do not complete the hours?
  ➢ You may refuse to sign.
  ➢ Or you may write the actual number of hours on the sheet before you sign.

• May the SSU candidate stay longer than 4 hours?
  ➢ With the approval of you and the supervisor however, the candidate still must attend each assigned day until the end date for the field
Frequently Asked Questions

• Who do I contact with questions?
  ➢ 1st contact the University Supervisor
  ➢ 2nd contact Kathy Webb
    • kwebb@shawnee.edu
    • 740-351-3290
Training Complete

- Thank you for taking the time to complete this e-training module for Cooperating Teachers at Shawnee State University.
- Please reply to the email below so the Department of Teacher Education at SSU can collect data on Cooperating Teacher Training.
- No comment is necessary but is always welcome.
- Be sure to enter the subject line: AYA CT Training
  » kwebb@shawnee.edu
  » Subject: AYA CT Training