



Center for the
Teaching Profession

Susan Tave Zelman

Office of Educator Licensure

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LICENSURE FEE ADVISORY

February 15, 2008

At its February meeting, the State Board of Education (SBOE) voted to modify the fee structure for all educator licenses in Ohio, effective **March 1, 2008**.

Ohio law requires the Offices of Educator Licensure and Professional Conduct to be self-supporting through licensure fees and not supported by taxpayer dollars. New laws and regulations concerning oversight of educator conduct, as well as new technology used for collecting, storing and processing licensure and professional conduct information, have increased costs.

Except for a modest \$2 increase in fees nearly eight years ago, we have avoided increases in fees for more than 14 years. By comparison, the new schedule still places annual license fees for teachers *below* annual license fees of other professionals earning comparable salaries, including speech language pathologists, nurses, pharmacists, dieticians and social workers.

Based on projected costs of operation, the new fee structure is set for most licenses at \$40 per year for each year the license is valid. **Please see the fee schedule on the reverse side of this letter.** The schedule will be posted on the ODE Web site before March 1.

The \$40 fee also will provide for the cost of an educator's information being retained in the applicant fingerprint database, known as Rap Back. This service, which is already applicable to school transportation personnel, will be expanded to licensed educators.

ODE's Office of Educator Licensure is available to answer your questions about the new fee schedule. Please contact me at (614)466-3593 for assistance.

Sincerely,

James Miller, Director
Offices of Educator Licensure and Professional Conduct



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Ohio Educator Licensure Fee Schedule
Effective March 1, 2008

Product / service type	Cost
One-year educational aide permit, adult education permit, student monitor permit and substitute license	\$25
Alternative principal license	\$40
One-year temporary, out-of-state educator, supplemental, interim license, or conditional permit	\$40
Three-year pupil activity supervisor permit	\$45
Alternative educator license	\$80
Alternative administrative specialist or alternative superintendent license	\$80
Two-year provisional teaching, pupil services, or administrator license	\$80
Four-year educational aide or adult education permit	\$100
Three-year visiting international teacher license	\$120
Five-year substitute license	\$125
Five-year associate or professional teaching, pupil services, or administrator license*	\$200*
Five-year school business manager or school treasurer license	\$200
Permanent non-tax certificate	\$200
Addition of teaching area	\$20
Reprint (duplicate copy of credential)	\$20
Multiple license discount for professional and provisional licenses with the same effective year excluding school treasurer license	\$20
Nonrefundable processing fee for application requests that do not meet approval requirements	\$25
Evaluation request for alternative license	\$25
Evaluation request for supplemental license	\$25
Evaluation service for out-of-state application	\$50
*First five-year professional teaching license when advancing from the two-year provisional to the five-year professional teaching license following successful completion of the Entry Year program	*\$100