

Admission Information

Master of Occupational Therapy (MOT) Program

Shawnee State University
940 2nd Street
Portsmouth, Ohio 45662

Shawnee State University
MASTER OF OCCUPATIONAL THERAPY (MOT) PROGRAM

Shawnee State University
Master of Occupational Therapy

MOT Program Information

Thank you for your interest in the new Master of Occupational Therapy (MOT) Program at Shawnee State University. This letter outlines the most current information regarding the program.

The program is a Master's Degree in Occupational Therapy. This program is designed to educate and prepare students for entry level practice as an occupational therapist. Successful graduates should be eligible to sit for the Certification Examination for Occupational Therapist which is administered by the National Board for Certification in Occupational Therapy, Inc. This degree program is a stand alone graduate program and is separate from the existing Occupational Therapy Assistant Program. A unique attribute of this program is the opportunity for collaborative learning experiences with the Occupational Therapy Assistant students.

The MOT Program is accredited by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA), located at 4720 Montgomery Lane, P.O. Box 31220, Bethesda, MD 20824-1220. AOTA's phone number is (310) 652-AOTA. Graduates of the program should be able to sit for the national certification examination for the occupational therapist administered by the National Board for Certification in Occupational Therapy, Inc. (NBCOT); however, the NBCOT sets its own criteria for taking the exam, which may include questions on the applicant's criminal history. For more information on these limitations, you can contact NBCOT at (301) 990-7979. After successful completion of this exam, you are an occupational therapist, registered (OTR). Most states require licensure in order to practice; however, state licenses are usually based on the results of the NBCOT Certification Examination.

Students who wish to obtain a Master of Occupational Therapy degree will need to make application to the university through the Graduate Center. One application fee is required. There is a selective admission process and the number of students is restricted due to limited clinical facilities. Currently, 20 students are accepted annually in the MOT program.

Shawnee State University
Master of Occupational Therapy

Application Packet

Entry into the program is by application and is competitive. The following information must be completed to apply to the MOT program. Review of applications begins November 1st and continues until the class for the following fall semester is full. Twenty (20) students are accepted into the program each year.

1. Application to Shawnee State University MOT program
2. Official transcript from baccalaureate degree*
3. Completion of prerequisite courses (Refer to MOT Admissions Requirements)
4. Completion of 40 hours of verified volunteer experience
5. Reflective analysis
6. Submission of two references, using MOT Reference Form
7. GRE scores, IF REQUIRED (see #2, below)

Further explanation of requirements:

1. On-line application is encouraged.
2. Official transcripts of all college work to date must be submitted at time of application. All transcripts must be mailed directly to Shawnee State University. Transcripts must be sent to MOT Graduate Admissions.

Students with cumulative undergraduate GPA of less than 3.00 are REQUIRED to take the Graduate Record Examination (GRE). Applicants required to take the GRE must obtain a total score of at least 1100. When taking the GRE, scores must be sent to Shawnee State University.

****Final transcripts and completion of baccalaureate MUST be received by July 1st. If Baccalaureate degree will not be obtained before fall admission (summer graduation), then GPA and transcripts to date may be submitted.***

3. Cumulative GPA of 3.00 in prerequisites courses is required.
4. Completion of 40 hours of verified volunteer experience in an occupational therapy setting. The MOT Volunteer Evaluation form must be completed by a supervising, licensed occupational therapist. This form needs to be sent along with the application material to MOT Graduate Admissions. All Occupational Therapy supervisors must include their NBCOT number on the form. Forms

which are incomplete will not be accepted, and will delay the processing your application. ***COTA applicants: please have an OTR with whom you have had a supervisory relationship complete your MOT Volunteer Evaluation form.***

5. The Reflective Analysis form must be used to complete the writing sample for the MOT Admissions process. Please follow the specific directions on the form, and submit the essay with your application materials to MOT Graduate Admissions.
6. Two references must be submitted by the applicant from individuals who have current or historical knowledge of the applicant. References must be completed using the MOT Reference form and must address the following areas: The ability to pursue graduate level studies, character, motivation, ethical behavior, and fit for the profession of Occupational Therapy.

ALL Admission materials should be sent to:

MOT Graduate Admissions
Shawnee State University
940 Second St.
Portsmouth, OH 45662

***For further information about applying to the MOT Program at SSU, please contact
Department of Occupational Therapy
740-351-3225
motadmissions@shawnee.edu***

Shawnee State University

Master of Occupational Therapy

MOT Admission Requirements

Entry to the Master of Occupational Therapy (MOT) program is by application and competitive. In order to receive consideration for admission to the Master of Occupational Therapy, students must complete an application for SSU Graduate Admission. In addition, candidates must also submit the following:

- 40 volunteer hours completed under the direction of an occupational therapist using MOT Volunteer Evaluation form
- Reflective Analysis, using MOT Reflective Analysis form
- Two references, using MOT Reference form
- Official transcripts from all colleges or universities previously attended; transcripts must document an earned baccalaureate degree
- Applicants whose cumulative undergraduate GPA is less than 3.00 must also submit Graduate Record Examination (GRE) score (1100 overall minimum)
- Completion of prerequisite courses, with minimum cumulative GPA of 3.00 for these courses.

MOT PROGRAM PREREQUISITE COURSES

Social and Behavioral Sciences: (3 or 4 unit course in each of the following, beyond introductory level)

1. Developmental Psychology or Human Development (must cover lifespan)
2. Abnormal Psychology
3. Sociology or Cultural Anthropology
4. Psychology/Sociology of aging

Natural Sciences: (3 or 4 unit course in each of the following; upper division level of physical sciences within five years prior to admission to program)

1. Human Anatomy with cadaver lab
2. Neuroanatomy with lab
3. Human Physiology with lab
4. 8 additional hours of physical sciences.

Other Coursework: (3 or 4 unit course in each of the following)

1. A course in adult development and aging is required
2. Medical Terminology
3. Statistics

Applicants must have a minimum cumulative GPA of 3.0 and a minimum prerequisite GPA of 3.0. Provisional admission may occur for students with less than a 3.0 undergraduate GPA if students demonstrate the potential to successfully engage

in graduate level coursework. Students with provisional admission may be required to repeat prerequisite coursework, and must achieve 3.0 GPA in their first semester of graduate work. Students must complete a specific application form when applying to the program. GRE scores (if required), volunteer hours, references and a handwritten reflective analysis are required with the application.

Admission packets will be available to applicants Fall quarter 2005. However, applicants are encouraged to contact the Department of Occupational Therapy at any time for advising and information about applying to the first MOT cohort.

Clinical placement availability and classroom space (shared with an OTA program) limit the number of students admitted to the MOT program. As such, an advisory panel of local occupational therapists and the Admission Committee faculty determine selection criteria. The criteria assist in selecting students who are able to successfully complete the program. Students often ask what criteria are used. The criteria identified below are used during the review of applications.

The MOT program will accept 20 students per year.

All applicants must meet the minimum criteria as stated in the University Catalog as well as submit completed application materials to both the University and the Occupational Therapy Program. The review of applications will begin on **November 1**, and continue until the class for the following fall semester is full. All applicants receive a numerical score in four areas. Each area is weighted as one fourth of the total points.

Area 1: MOT Volunteer Evaluation (applicants need 40 hours). The volunteer evaluation is given a numerical rating based on the quality of the evaluation. Students who do not waive their right to review the volunteer evaluation will have a significant reduction in the scoring of the evaluation. This is due to potential reluctance of the reviewing therapist to make unfavorable comments.

Area 2: Grade point average, minimum GPA of 3.0 from previous baccalaureate degree. In addition, prerequisite courses must meet a minimum of cumulative GPA of 3.0. Grade point average will be based on these determinations and averaged per individual students and given a score. Applicants with overall undergraduate GPA of less than 3.0 are required to take the Graduate Record Exam (GRE) and obtain a score of 1100.

Area 3: Reflective Analysis by the applicant. The writing sample is scored blindly and independently by the Admission Committee faculty. These scores are averaged.

Area 4: Each application must be accompanied by two references from individuals with a history of knowledge about the applicant. Each reference is given a numerical rating based on the quality of the reference, and these scores are averaged.

**SHAWNEE STATE UNIVERSITY
MOT VOLUNTEER EVALUATION**

Applicant's Name: _____

Applicant's Date of Birth: _____ **SSU ID#** _____

I waive all rights of access to this evaluation under federal or state law, and understand that by signing this waiver, this evaluation will be confidential and will only be used for the purpose of admission to this program.

(Applicant's signature) Date

IF THE APPLICANT HAS NOT SIGNED THIS WAIVER, THIS EVALUATION MAY BE DISCLOSED TO THE STUDENT UPON REQUEST.

Therapist: _____ ***NBCOT#** _____

Facility: _____

Facility Address: _____

Facility Phone: _____

APPEARANCE:

1. Clean and neat
2. Appropriate attire

Excellent	Satisfactory	Unsatisfactory

PERFORMANCE:

1. Prompt
2. Attentive
3. Asks appropriate questions
4. Follows directions
5. Carries out assignments
6. Shows initiative
7. Works well with staff
8. Works well with patients/clients

Would you want this person to work for you as an Occupational Therapist? ____ Yes ____ No

Explain: _____

VOLUNTEER TIME RECORD

Date	Hours	Initials	Date	Hours	Initials	Date	Hours	Initials

Total number of Hours Served: _____ **Therapist's Signature** _____

**RETURN DIRECTLY TO: MOT GRADUATE ADMISSIONS, Shawnee State University
940 Second St., Portsmouth, OH 45662**

*NOTE: The NBCOT# is necessary to verify the student was directly supervised by an OTR
September 2005

**SHAWNEE STATE UNIVERSITY
MOT REFLECTIVE ANALYSIS**

Please print:

Applicant's Name _____

Applicant's Date of Birth _____ **SSU ID #** _____

DIRECTIONS:

Applicants must prepare a one-page typed essay reflecting on the following statement:

Discuss the ways in which your life experiences, along with your personal and professional attributes, are a positive fit for a career as an occupational therapist.

Essays are blindly and independently reviewed by the MOT Admissions Committee members. To be reviewed, essays must adhere to the following criteria:

- Typed, double-spaced, 1" margins on all sides, 12 point font, Times New Roman
- ONE side of ONE page maximum (8 1/2" x 11" sheet of paper)
- STAPLED to this form
- **NO** personal identifying information on the typed essay (i.e., your name, SSU ID#, etc)

.....

I hereby affirm the contents of this autobiography are my original work.

APPLICANT Signature

DATE

**SHAWNEE STATE UNIVERSITY
MOT REFERENCE**

8. To the Applicant

- a.) Complete the following items and forward the form to a professor or supervisor under whom you have studied or worked. To expedite the process of your graduate application, it is recommended that you provide your reference with a pre-addressed envelope.

Please print:

Applicant's Name _____

Applicant's Date of Birth _____ **SSU ID #** _____

b.) Family Privacy Act: Statement on Confidentiality of Recommendation

- I desire that this recommendation be accessible to me after final admission and matriculation under the provisions of the Family Privacy Act.
- I desire that this recommendation be considered as **confidential** and hereby waive my right of access to this form following final admission and matriculation.

Applicant's signature _____ **Date** _____

9. To the Applicant's Reference

Please provide your assessment of the applicant. Please note how long and in what capacity you have known the applicant. Please evaluate the applicant's aptitude for graduate study, including scholastic achievement and potential for success in a graduate program. Evaluation of the applicant's character, motivation, ethical behavior, and fit for the profession of Occupational Therapy is also desired. For your convenience, you may attach a letter as a second sheet to this form.

Please print: Reference's Name _____ Title _____

Institution or Company _____

Address, City, State _____

Area Code & Phone _____ Email _____

Reference's Signature _____ Date _____

**SHAWNEE STATE UNIVERSITY
MOT REFERENCE**

10. To the Applicant

b.) Complete the following items and forward the form to a professor or supervisor under whom you have studied or worked. To expedite the process of your graduate application, it is recommended that you provide your reference with a pre-addressed envelope.

Please print:

Applicant's Name _____

Applicant's Date of Birth _____ **SSU ID #** _____

b.) Family Privacy Act: Statement on Confidentiality of Recommendation

I desire that this recommendation be accessible to me after final admission and matriculation under the provisions of the Family Privacy Act.

I desire that this recommendation be considered as **confidential** and hereby waive my right of access to this form following final admission and matriculation.

Applicant's signature _____ **Date** _____

11. To the Applicant's Reference

Please provide your assessment of the applicant. Please note how long and in what capacity you have known the applicant. Please evaluate the applicant's aptitude for graduate study, including scholastic achievement and potential for success in a graduate program. Evaluation of the applicant's character, motivation, ethical behavior, and fit for the profession of Occupational Therapy is also desired. For your convenience, you may attach a letter as a second sheet to this form.

Please print: Reference's Name _____ Title _____

Institution or Company _____

Address, City, State _____

Area Code & Phone _____ Email _____

Reference's Signature _____ Date _____