Minutes
March 25, 2019
4:00 PM
University Faculty Senate
Shawnee State University

1. Call to Order

UFS President Marc Scott called the meeting to order at 4:05 p.m.

2. Roll Call:

Secretary Jennifer Napper recorded the attendance (as follows):

Cathy Bailey, Sarah Minter, Mich Nyawalo, Phil Blau, Adam Miller, Dan Johnson, Amy Grau, Tony Ward, Eugene Burns, Virginia Pinson, Linda Hunt and all officers (Marc Scott, Kyle Vick, Jim Reneau, and Jennifer Napper). John Jackson, an SGA representative, was also in attendance.

3. Minutes: Motion to approve February minutes was seconded by Sarah Minter. Approved by acclamation.

4. Agenda: Motion to approve agenda was seconded by Cathy Bailey. Approved by acclamation. The items in the agenda were not discussed in order at this meeting to ensure quorum.

5. Remarks from the UFS President:

Below are some information items I'd like to share with the Senate:

- **Senate Election Committee.** The Election Committee Chair, April Barnette, has issued a call for nominations and our elections are slated to take place between April 9th and 11th. The faculty will vote on officers, senators, and ratify any Constitution changes the Senate may approve today.

- **Referral to Accessibility Committee.** At our last meeting, the availability of exam proctoring at the Accessibility Services office differed significantly from the Student Success Center. I brought those concerns to the Provost, and I'll follow up with her prior to our April meeting. I've also heard a number of complaints and concerns from faculty regarding the Accessibility Services move to Hatcher Hall, and I've referred those matters to the newly reconstituted Accessibility Committee.

- **Online Bookstore.** As I mentioned at our previous meeting, the current bookstore contract is set to expire this summer, and the university is considering four proposals for the contract. The committee deliberating on those proposals met earlier today and narrowed down their choices down to eCampus and Barnes and Noble/MBS Direct. A final decision will be made later this week. As a member on that committee, I must say that the process was frustrating and that there lacked transparency and clear communication between the committee chair and the rest of the group. I'll reach out to the other faculty members who sat on the committee to see what kind of feedback we might like to issue.

- **Program Warehousing.** At the next EPCC meeting, the committee will consider a couple proposals related to program warehousing. One is a glossary of academic terms that seeks to clarify what exactly constitutes a program, track, concentration, or major. The other document clarifies the program closure process. I contributed to the creation of both documents and they are in large part a result of the feedback I've received from faculty, department chairs, the UFS Executive Committee, and the academic deans. The proposals will be published in time for the next EPCC meeting.

The following is the UFS President's remarks sent via email to the senate and read into the minutes:

On Thursday, March 21st, President Trump signed an executive order addressing free inquiry on college campuses and transparency regarding student cost and debt. The portion of the order regarding free speech included little detail regarding enforcement, but it did suggest that federal grant dollars from a range of cabinet agencies could be withheld from institutions if they failed to affirm that they "promote free inquiry" (§3.a). The vagueness of the language has been discussed by *The Chronicle of Higher Education*, and it's unclear at this point what this might mean for an institution like Shawnee State.

There was much more detail, however, regarding the enforcement of transparency regarding student cost and debt. According to the order, by January 2020 the Office of Federal Student Aid will be required to create "a secure and confidential website and mobile application that informs Federal student loan borrowers of how much they owe, how much their monthly payment will be when they enter repayment, available repayment options, how long each repayment option will take, and how to enroll in the repayment option that best serves their needs" (§4.a.i). The Executive Order also requires that the Secretary of Education expand

and maintain a College Scorecard that includes program-level data at each institution regarding earning potential, student loan repayment, and default rates. A copy of the order will be read into the Senate's minutes.

At the state level, the Governor's submitted his recommended biennium budget (FY 2020 and 2021) to the General Assembly earlier this month. The budget recommendation is just that, a recommendation, and the General Assembly will deliberate, debate, and amend the budget over the course of the next few months. However, I'd like to discuss the parts of the proposed budget that are most directly relevant to higher education in general and Shawnee State in particular.

The Governor touted the budget as one that "invests" in Ohio, and in his introductory letter to the General Assembly he writes, "I am asking that we make investments where the returns will not all be immediate" and he later cites education specifically as one such investments. In terms of the Ohio Department of Higher Education, the budget includes a 3.2% increase in overall spending from the FY 18 and 19 budgets. Those increases are not applied across the board and there are some budget items that will remain flat or that have seen a reduction in funding. In terms of State Share of Instruction (SSI), the Governor's budget proposes a 1.1% increase in FY 20 and a 1.0% increase in FY 21. SSI is the largest budget line in the Department of Higher Education budget. The proposed budget for the entire department is roughly $2.8B and SSI is projected to account for roughly $2B of the department's proposed budget.

So the governor is proposing modest SSI increases, which is relevant to SSU because unless there are significant changes to the funding formula, it doesn't appear that the increases will make a significant impact on SSU's financial issues. There's also a proposed 20% increase each year of the budget for the Ohio College Opportunity Grant (OCOG), but that will have little impact on SSU because we have one of the lowest tuition rates in the state. I'd also note that the governor has proposed no change to the supplemental budget line earmarked for SSU to support its open access mission. The biennium proposes the exact same amount ($2.5M) for both fiscal years.

The current budget will expire this summer, so the General Assembly will be working to amend the proposed budget over the next few months. The Ohio Faculty Council has encouraged its members to reach out to its legislators and encourage them maintain the funding increases proposed by the governor. I'll be speaking with our administration to coordinate our messaging with the university's other government relations efforts, but I'm hoping to have some communication with our local representatives in the next few weeks. A press

release from Governor DeWine's office regarding the biennium budget and relevant portions of the ODHE budget recommendations will be read into the Senate's minutes.

6. Treasurer's Report: Treasurer Jim Reneau reported on the expenditures to date. We've spent $350 for the UFS/SEA party. No other expenditures. There are funds to cover the future expenses of faculty awards and travel. Motion to approve report was seconded by Adam Miller. No discussion. Approved by acclamation. Report is attached to the minutes.

7. Administrative Reports: (Please note: this agenda item was postponed until after the new business)

Interim President Jeff Bauer's report:

Strategic Enrollment Plan: Should have a draft by the end of the month or 1st week of April

- Work began in spring '18
- Steering Committee established in summer '18
  - Created a set of key performance indicators as well as a list of peer and competitor institutions and a few other foundational items for the plan.
- Created new University Committee Structure in fall '18. Each committee tasked with developing 1 – 3 action projects. New committees created:
  - Budget/HR
  - Facilities/IT
  - Academic Affairs
  - Student Affairs
  - Enrollment Management
- Senior Leadership conducted Situation Analysis in fall '18
  - Including strengths, weaknesses, threats, and opportunities
- Developed a set of action projects under four core strategies
  - Increase enrollment
  - Broaden diversity for a sustainable student body
  - Improve retention and student success
  - Align operations with enrollment growth initiatives
- Some action projects that have already been put in place:
  - Investment in Admissions and recruitment – increasing staffing in these areas
  - Establishing a more aggressive plan with territories and people responsible for recruiting in these territories, which include Kentucky and West Virginia as well as Ohio.

- o Investing in marketing and advertising
- o Restructuring the website which will hopefully be revealed in April
- o Increasing recruitment of international students and online programming
- o A group reviewed our student business operations along with admissions and recruitment. They paid close attention to how we handle students and their families in the areas of financial aid, bursar office, and other parts of the student business center. We now have a set of recommendations on how to improve these operations.
- Will distribute draft of plan to constituent groups in early April
- Will likely give public presentation in late April to the entire campus
- Will present to BOT in June

Succession Plan

Retirements – next two years

- President: would like to stay on for an additional year (July 1-June 30)
- Provost: would like to retire next year
- VP Finance/Administration
- Several other key positions

Will discuss succession with the Board of Trustees at April meeting

- Stagger searches and provide some overlap in transition
- Will discuss the timing of a presidential search with the BOT in April. Will move forward with plan following that discussion
- Will likely begin search for Provost in Fall 19.
- Will begin search for Assoc VP in Financial Services shortly. Assoc VP Financial Services will transition into VPFA following retirement (June 2020 likely) of Dr. Boyles. (There will be some overlap)

Discussion centered around timing of the searches and the possibility of an interim position. The President acknowledged the need to start searches early and assured us that faculty would be a part of the discussion. Bringing on an interim position could be a possibilty.

<u>Interim Provost Becky Thiel's report:</u>

It seems everywhere I go these days someone is discussing their program assessment plan or plans. Even those that have completed their plans still have questions or just seeking feedback. Dr. Scott asked me to verify what is due at the end of the semester and so here is the list:

1. Program outcomes – everyone has completed this
2. Curriculum map – nearly everyone has mapped where in their curriculum the assessments for their program outcomes are completed.
3. Description or a spreadsheet of the process or procedure for assessment:
   a. What artifacts will be collected (papers, presentations, essays, short answers, etc.)?
   b. When and how will the artifacts be collected?
   c. Who keeps the artifacts?
   d. How will you measure or assess the artifacts? (a rubric, a specific set of questions, etc.)?
4. A description of how you will use the data – how will you feed the data back into the plan?

When finished, please submit your plans to the Provost Office via email. I will compile all plans into one document.

Discussion: Information about program assessment will be specifically made available to the department chairs. We will begin collecting our assessment data in the fall. Right now, we just need to come up with our plans with a rubric in mind. In the fall the rubric will be required to collect and assess data.

Academic Resource Management Committee and the Committee for Program Warehousing have been merged. It seemed like a perfect way to become more efficient since both committees were really looking at the same coin just from opposite sides. There was only a one-person difference in the two committees, so we just added the additional person and refer to it as the Academic Resource Management. In the process of merging the two, the committee felt we needed to come up with a glossary of terms so that proposals and discussions could be held in a common language. Dr. Milliken and Dr. Scott have come up with a set of terms and definitions that we are proposing for use. In addition, the two have drafted a procedure for warehousing a program that begins every academic year in August with the distribution of program data. In addition, the committee will be revising the program proposal application so that the proposal responds to the questions we have been asking presenters to resubmit to us. It is hoped this will expedite the procedure.

I will be sending out the proposed glossary of terms as well as the procedure later this week. Please take the time to review them and make comments. As soon as we update the proposal application we will send that one out, also.

Eventually, when our new website rolls out, I will be placing a link to the application, glossary, and warehousing process on the Provost page so that it can be accessed by everyone

Lastly, the university must supply to HLC a complaint process that includes the collecting, aggregating, and analysis of not only our student complaints, but all complaints that come to the attention of the university. General Counsel, Mike McPhillips, Dean of Students, Marcie Sims, and myself are working on this process. It is nearing completion and I should be able to report on it during the April UFS meeting.

Discussion: Once a semester the committee will review the complaints and report back to one central location. The idea is to look for trends and maybe come up with solutions to prevent further complaints.

8. Announcements from Senate floor:
<u>Marc Scott:</u> Celebration of Scholarship is taking place this week on Wednesday and Thursday. Aaron Bruewer published the final program earlier today. The Provost's dinner will take place this Wednesday at 6:15pm and the annual Celebration of Scholarship picnic will take place on Thursday from noon-2:00pm in the UC Ballroom.

9. Committee and Director Reports
   a. <u>Executive Committee Reports:</u>

There's a call for standing committees and shared governance committees that ends today. The Executive Committee meet in the next week or so to make committee selections and we'll likely meet again to reflect on this academic year and discuss goals for year.

The following is the UFS President's executive committee report sent via email to the senate and read into the minutes:

Kyle and I attended the Ohio Faculty Council (OFC) meeting earlier this month, and I'll summarize my observations of the meeting and invite Kyle to share anything I missed. The OFC was joined by Senior/Special Vice Chancellor Mike Duffey who responded to questions about the biennium budget that was released by the governor a week after the OFC meeting. The Vice Chancellor informed us that the role of ODHE is to advocate for increases in SSI, but once the budget is released, ODHE advocates for the budget the governor proposes.

Our discussion also addressed more structural issues regarding higher education in Ohio. Ohio has fourteen publically funded four-year institutions in the State, and they all compete for the same pool of students which can create some

inefficiencies. The Vice Chancellor believes that institutions should innovate and create nationally recognized academic programs. Kyle reminded the Vice Chancellor that institutions like Shawnee State may have a few of such programs, but we exist primarily to provide the region access to higher education. I think it's quite important that the Vice Chancellor heard that because it seems like when it comes to higher education, our state leadership thinks of either community colleges or the larger four-year institutions like Ohio University, Ohio State University, or the University of Cincinnati. Smaller schools like Shawnee State seem to get lost in the shuffle, and I think it only helps us to have the Vice Chancellor join the OFC discussions because we can direct his attention to the smaller, less visible institutions.

At OFC, we also discussed the creation of an OFC-wide free speech resolution and to time that for release shortly prior to an event on June 11th at the State House that will highlight the importance of free speech. The event is being planned in conjunction with ODHE and the OFC, and Ohio State University Emeritus Law Professor David Goldberger will deliver a presentation and former Ohio State Supreme Court Justices have been invited to attend.

b. <u>Research and Scholarly Affairs Committee Update by Marc Scott:</u>

I spoke with Wendi Fleeman, the Chair of the Research and Scholarly Affairs Committee (RSAC), and she wanted me to pass along the following information:

- As part of the new contract, Faculty Development funds were decreased, so faculty wishing to apply for development funds should apply during the initial call. The committee approves funding after each batch arrives, so funding may not be available for projects proposed after subsequent calls.

- The RSAC Chair also asked that faculty submit proposals for the exact amount needed rather than applying for the maximum allowed. Doing so permits more faculty to travel.

- Regarding the concerns raised in the Senate last month regarding the criteria for awarding the faculty research award, the RSAC Chair noted that there was only one submission last year. She's also going to speak with the committee about establishing clearer criteria for the award.

10. Unfinished Business

11. New Business

a. Constitutional Amendments and Establishment of UFS Bylaws.

UFS President Marc Scott: The Senate Secretary emailed the faculty the proposed changes to the Constitution the Thursday before break, and I distributed them with our agenda last Monday and earlier today. There are a number of minor changes proposed and more significant changes that I attempted to summarize in an accompanying document that I've also printed for everyone today. Item 11B on our agenda is the Distance Learning Approval Process document proposed by the Distance Learning Committee Chair. The Constitutional language regarding the Distance Learning Committee will be considered as part of the Constitution Revisions. Also, in the time since the Secretary published the proposed changes, there have been a handful of additional suggestions.

I'm mindful that there are a number of important changes yet I'm also mindful of your time, so it's my intention to rely heavily on votes by unanimous consent or affirmation. If there is an aspect of any of these proposed changes you'd like us to slow down and discuss, please let me know.

Because it's been placed on the agenda, the proposed constitution changes have been moved. Motion to take up this agenda item was seconded by Tony Ward.

The key changes to the revised University Faculty Senate Constitution and a summary of the important features in the newly created Bylaws were discussed and senators were invited to pull any of these items out for further discussion. The changes are arranged below as the original changes proposed by the UFS executive committee which were emailed to the university community during the open hearing and the changes that resulted from suggestions during the open hearing.

1. The second page of the document includes a Table of Contents for both the Constitution and Bylaws.
2. Article II, §II.1 (Recommendations on Academic Programs Not Requiring Presidential or Board Approval). The changes in this section reflect that UFS agenda items can be referred from the Educational Policies and Curriculum Committee (EPCC) *or* the Graduate Council (the previous version only refers to EPCC). At its March 2019 meeting, the Senate will also consider a proposal to allow Distance Learning Committee (DLC) proposals to go directly to the UFS after approval (see §4.5 of the proposed UFS Bylaws), and language to that effect has also been included in Article II, §II.1 and will

be removed if the proposal fails to garner a majority vote in the UFS. The language in this section also updates the Constitution to reflect the adoption of a curriculum management program (Curriculog).

3. Article III, §III.1 (Membership). The minor change in this section updates the types of Administrative Department Chairs at the institution (the School of Education is now chaired by an Assistant Dean).

4. Article III, §III.2 (Permanent Invited Guests). The language toward the end of this section clarifies how and under what circumstances an invited guest to the Senate can propose a motion. Such guests can propose motions if invited by the UFS President, but guests do not have voting rights in the Senate.

5. Article III, §III.3.1 (President). In the 5th paragraph of this section, language was added to refer to the adoption of a curriculum management program (Curriculog) as the method by which policies, resolutions, and curricular proposals are approved.

6. Constitution Article V, §V.1 (Elections of Senators and Officers). Proposed amendment due to change of summer session in academic calendar: "The election shall not take place sooner than two months prior to the last day of classes of the end of the *Spring semester* and no later than 10 (ten) working days prior to the last day of classes of the *Spring semester.*

7. Article III, §V.2 (Recall or Resignation of Officers and Senators). The proposed change removes "50% plus one" and uses "majority" which is preferred under *Robert's Rules* (Chapter XIII, §44 of 11th edition).

8. Article VII, §VII.2 (Senate Matters). The language added to this section refers to the adoption of a curriculum management program (Curriculog) as well as the UFS Bylaws.

9. Constitution Article VII, §VII.4 (Executive Session). The constitution language regarding executive session minutes conflicts with Roberts Rules ("Executive Session" in §9 of 11th edition). Proposed change: "Minutes from the Executive Session shall be kept and shared in accordance with Roberts Rules of Order."

10. Article IX (Constitutional Amendments). Reference to Bylaws are removed from this section. This Article now only addresses amendments to the UFS Constitution. Language regarding the creation or elimination of committees was removed from this article and can be found in section 1 of the UFS Bylaws.

11. Article X (Bylaws). This article clarifies the separation between the UFS Constitution and Bylaws. The Bylaws will address the operation of the Senate's ad-hoc and standing committees and the oversight of departmental directors. The Bylaws may also serve as a central place to include important

documents that address the functioning of UFS Committees (such as UFS-approved documents like the "Academic Program Performance Metrics" or "UFS Bylaw on Initiation of Curricular Proposals").

Bylaws are being proposed to grant the UFS increased flexibility in ordering its committees and altering committee charges, and the text is taken largely from the previous version of the UFS Constitution. As mentioned above, establishing Bylaws could also provide a useful location for adding new or previously adopted academic policies and procedures relevant to the operation of UFS committees.

12. Section 4 (Standing Committees of the UFS). The preamble paragraph to the standing committee charges was changed to align with the numbering used later in the section.
13. Section 4.3 (Graduate Council). The Graduate Council wished to clarify that elections for representatives on the Graduate Council could be called by the program's Graduate Director *or Department Chair.* The previous language only referred to the graduate director, but not every graduate program will necessarily have a director.
14. Section 4.4 (General Education Advisory Committee). The proposed language proposed by the GEAC Chair clarifies the role of GEAC representatives in the GEP assessment process.
15. Section 4.5 (Distance Learning Committee). The Distance Learning Committee (DLC) is proposing that approval from DLC for new online courses occur *after* passage from the originating department, GEAC, Grad Council, and/or EPCC. For conversion courses (from existing face-to-face courses to online/hybrid), once the originating department approves, the proposal goes from the Distance Learning Committee for approval and then to the Senate.
16. Section 4.7 (Teaching and Learning Committee). The new committee description removes references to the recently discontinued Adjunct Academy.
17. Section 4.10 (Assessment and Accreditation Committee). Formerly the Faculty Assessment Committee, the change suggested by the committee would also task this group with making faculty aware of university accreditation processes.
18. First-Year Experience Committee. The faculty serving on the First-Year Experience committee have requested the closure of the committee, and reference to the committee has been removed from this version of the Bylaws.

19. Bylaws Section 4 (Section 4.4 General Education Advisory Committee, 4.5 Distance Learning Committee, 4.6 Honors Program Committee, 4.9 Celebration of Scholarship Committee). Add "continuing contract" faculty eligible to serve as Directors of the General Education Program, Distance Learning, Honors Program, and Celebration of Scholarship.
20. Section 6 (Shared Governance Committees). This section was originally included in the article regarding ad-hoc and UFS standing committees, but it has been separated out as its own section because the rules governing shared governance committees are found in the "Committee Structure Agreement."
21. Section 7 (Amendments). This section clarifies the process by which Bylaws can be proposed and changed. The language used in the constitution remains the same, but the Bylaw language also allows for a standing committee chair to propose a change in consultation with the UFS Executive Committee. Any proposed change would also require a majority vote from the Senate.

Proposed changes after the open hearing period:

1. Add the following language to Curriculog references: "or a similar curriculum management program adopted by the university."
2. Constitution Article V.1 (Elections of Senators and Officers). Proposed amendment due to change of summer session in academic calendar: "The election shall not take place sooner than two months prior to the last day of classes of the end of the *Spring semester* and no later than 10 (ten) working days prior to the last day of classes of the *Spring semester.*
3. Constitution Article VII.4 (Executive Session). The constitution language regarding executive session minutes conflicts with Roberts Rules ("Executive Session" in §9 of 11th edition). Proposed change: "Minutes from the Executive Session shall be kept and shared in accordance with Roberts Rules of Order."
4. Bylaws Section 4 (Section 4.4 General Education Advisory Committee, 4.5 Distance Learning Committee, 4.6 Honors Program Committee, 4.9 Celebration of Scholarship Committee). Add "continuing contract" faculty eligible to serve as Directors of the General Education Program, Distance Learning, Honors Program, and Celebration of Scholarship.

Discussion that followed:

There was discussion regarding clarifying the distance learning process. Courses that were originally developed as face-to-face courses will have to be approved by the department before it goes through the rest of the process. That step of the process will not be omitted with the new distance learning approval policy. As

Chair of EPCC, Kyle Vick, approves of the proposed changes for online course approval. The hope is to make the process more streamlined for those courses that are being converted into an online format. It is also important to make the courses that are offered online subject to the same standards as face-to-face courses.

Cathy Bailey proposed that we change some of the language to be more generic in case the university changes software systems. For instance, changing mention of Curriculog to curriculum management system and Blackboard to learning management system. The senate approved this proposal by acclamation.

Item 3 (Article II, §III.1 of the constitution) from the original summary above was also singled out for further discussion by Dan Johnson. The specific language was reviewed and Dr. Johnson approved.

No further discussion. Dan Johnson motioned to bundle all of the changes outlined above. This was seconded by Mich Nyawalo. Motion was approved by acclamation. Phil Blau motioned to pass the bundle, which was seconded by Adam Miller.

Further clarification in the discussion: language in the constitution specifies that changes put forth through the governance committees have to undergo a five-day open hearing. However, there is not a deadline specified for a submission to be included in the agenda.

The motion was approved by acclamation.

b. Distance Learning Approval Process. Motion to take up this item was seconded by Cathy Bailey.

To assist faculty in understanding how the Constitution changes we've passed work in terms of submitting proposals, the Chair of the Distance Learning Committee has prepared a document summarizing the process and includes ancillary documents. This document will be attached to the minutes. Distance Learning Chair, Chris Meade, had no further comments.

Discussion that followed: The syllabus template is located on the Shawnee website under the Distance Learning Committee. The form has not changed; however, it was noted that it needs revision.

The motion was approved by acclamation.

12. **Adjournment:** Motion to adjourn the meeting was seconded by Phil Blau at 5:05 p.m.

Shawnee State University
University Faculty Senate
Treasurer's Report

As Of: 2019-03-25
Budget Per 2019-2020
Budget Acc 10-1010-30-10042-*

Object	Description	FY Budget	Committed	Obligated	Other Consumption	Expenditures	Consumption	Budget Balance	Expended %
66199	Miscellaneous	881.83						881.83	
64104	Rental	350.00					350.00		
56101	Other Professional Svc				-150.00	150.00			
62101	Travel	300.00						300.00	
61007	Misc Supplies	50.00						50.00	
62110	Mileage								
Total		**1,581.83**			**-150.00**	**150.00**	**350.00**	**1,231.83**	**22.1%**

Notes: The $150.00 charge should not have been posted to 56101 in 2018-19. A previous year charge (Shannon Lawson Award) for 2017-2018 was posted after the cutoff. It is being corrected with a -150.00 in "Other" while the university reverses the charge from 2018-19 and returns it back to 2017-18. Once it is corrected it will be removed from this report.

Respectfully Submitted
James M. Reneau – Treasurer UFS

2020-2021 Executive Budget Released

March 15, 2019

COLUMBUS, Ohio)— Ohio Governor Mike DeWine today unveiled his proposed executive budget for fiscal years 2020-2021, which is structurally balanced and does not include an increase in taxes.

"The budget we are sending to the Legislature today is a budget for Ohio's future, and it reflects our need to invest in Ohio and Ohioans," said Governor DeWine. "Our budget plants seeds of hope and opportunity for tomorrow through smart, strategic investments in Ohio today."

Governor DeWine's executive budget focuses on investing in Ohio's children, families, workforce, infrastructure, mental health and addiction recovery, and natural resources.

The executive budget submitted by Governor DeWine today supports children and families by:

- Investing new, targeted funding to support student wellness and success in schools.
- Investing $22 million to make more of Ohio's homes lead-safe for children and families.
- Investing an additional $50 million in evidence-based home visiting programs to give children the best possible start in life.
- Nearly doubling the state's investment in children services agencies.

Additional information on investments in children and families is available on the

Ohio Office of Budget Management's website.

The executive budget supports mental health and addiction recovery in Ohio by:

- Increasing treatment capacity in Ohio through an investment of more than $56 million to respond to local needs.
- Investing $20 million to provide Ohio's schools with free, evidence-based prevention curricula and professional development for school personnel.
- Investing an additional $5 million to create at least 30 more specialized courts during the biennium.
- Investing $12 million to expand the Ohio START (Sobriety, Treatment and Reducing Trauma) program to provide support to children and parents impacted by substance use disorder.

Additional information on investments in mental health and addiction recovery is available on the Ohio Office of Budget Management's website.

The executive budget supports Ohio's local communities by:

- Increasing the state's child protective allocation by $30 million per year for a total of $90 million annually.
- Increasing funding to the Local Government Fund to fund local crisis services related to substance use disorder with money from the General Revenue Fund instead of diverting funds from the Local Government Fund.
- Increasing state support for indigent defense by $60 million per year to assist local partners in providing counsel for defendants who cannot afford an attorney.

Additional information on investments in local communities is available on the Ohio Office of Budget Management's website.

The executive budget supports workforce and innovation by:

- Creating a culture of innovation in state government by launching the new InnovateOhio, led by Lt. Governor Jon Husted.
- Investing in businesses in Ohio by establishing Opportunity Zones for economically-distressed communities.
- Fast tracking Ohioans seeking new workforce skills by providing micro-degrees, primarily for those in the incumbent workforce.

Additional information on investments in workforce and innovation is available on the Ohio Office of Budget Management's website.

The executive budget includes efforts to invest in Ohio's natural resources by:

- Creating the H2Ohio Fund to ensure safe and clean water across Ohio by providing the resources necessary to plan, develop, and implement targeted, long-term water solutions.

Additional information on investments in Ohio's natural resources is available on the Ohio Office of Budget Management website.

The executive budget "blue book," including Governor DeWine's full budget recommendations, tax expenditure report, and budget highlights can also be found on the Ohio Office of Budget Management's website.

Share this

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ADMINISTRATION

Welcome

Governor Mike DeWine

Lt. Governor Jon Husted

First Lady Fran DeWine

Cabinet

Boards and Commissions

PRIORITIES

Common Sense Initiative

MEDIA

News Releases

Executive Orders

Department Of Higher Education

Role and Overview

The Ohio Department of Higher Education (DHE) coordinates all higher education in Ohio, allocates funds to higher education institutions, initiates and oversees the implementation of workforce development and adult education programs, assures the seamless credit transfer process between all public institutions, increases the economic competitiveness of the state, and works to increase enrollment in Ohio institutions by promoting the University System of Ohio throughout the world. The Chancellor manages a total of 100 full-time, permanent employees; 70 employees comprise the Department of Higher Education division and 30 employees comprise the Ohio Tuition Trust Authority division. The majority of the agency's budget is distributed as subsidy to colleges and universities throughout the state. The largest source of state support for public higher education institutions is the State Share of Instruction (SSI), which provides general operating support to state-assisted colleges and universities. In addition, the agency oversees the implementation of financial aid programs designed to defray the cost of obtaining a college education for students on the basis of need, academic ability, or field of study. The agency also oversees a number of other subsidies that promote research, public service, medical education, and specific initiatives at various campuses.

More information regarding the Department Of Higher Education is available at https://www.Ohiohighered.org.

Agency Priorities

- Increase Ohio's educated workforce to meet the current and future staffing needs of Ohio businesses.

- Increase degree and certificate attainment by focusing on multiple pathways and enhanced career advising; and by expanding financial assistance for students utilizing such pathways.

- Continue the implementation of Ohio's performance-based funding formula to incentivize successful completion of degrees and certificates at Ohio's public colleges and universities.

- Provide Ohioans with continued access to higher education opportunities through limits on undergraduate tuition and fees that are achieved through operational efficiencies and implementation of tuition guarantee programs at all of Ohio's state universities.

- Promote operational efficiencies and innovation at all colleges and universities through shared service initiatives and productivity improvements.

Funding Recommendation for 2020 and 2021

- GRF: Funding for fiscal year 2020 is $2.7 billion (or a 3.5% increase from fiscal year 2019). Funding for fiscal year 2021 is $2.8 billion (or a 3.2% increase from fiscal year 2020).

- All Funds: Funding for fiscal year 2020 is $2.7 billion (or a 3.3% increase from fiscal year 2019). Funding for fiscal year 2021 is $2.8 billion (or a 3.2% increase from fiscal year 2020).

The Executive Recommendation will fund the following objectives:

- Provide access to a college education for our neediest students through increased financial aid awarded through the Ohio College Opportunity Grant that will increase student awards at public and private higher education institutions by about $400 and $500 for fiscal years 2020 and 2021, respectively.

- Increase the number of students studying in critical Science, Technology, Engineering, Mathematics, and Medicine (STEMM) fields through enhanced support of the Choose Ohio First Scholarship to provide approximately 2,500 additional scholarships.

- Continue to support Ohio's performance-based funding formula based on clearly defined outcomes for student success.

- Increase scholarship award amounts to children of deceased or disabled U.S. Armed Forces veterans through enhanced support of the War Orphans Scholarship Program.

- Maximize student opportunities for prior learning and credit transfer through continued support of the Ohio Articulation and Transfer Network.

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- Promote a robust and well-prepared National Guard through increased support of the Ohio National Guard Scholarship Program.

- Continue to increase the number of customers who are aware of Ohio's CollegeAdvantage 529 Savings Plan and choose to participate in the college investment program.

- Provide important funding to Ohio's medical schools for medical education, clinical teaching, primary care residencies, and long-term care research to ensure Ohio's supply of well-trained medical professionals into the future.

- Advance collaborative research at our colleges and universities to address key issues that are facing all Ohioans while also positioning our state to take full advantage of emerging industries that have the potential to define Ohio's future.

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Budget Fund Group Information
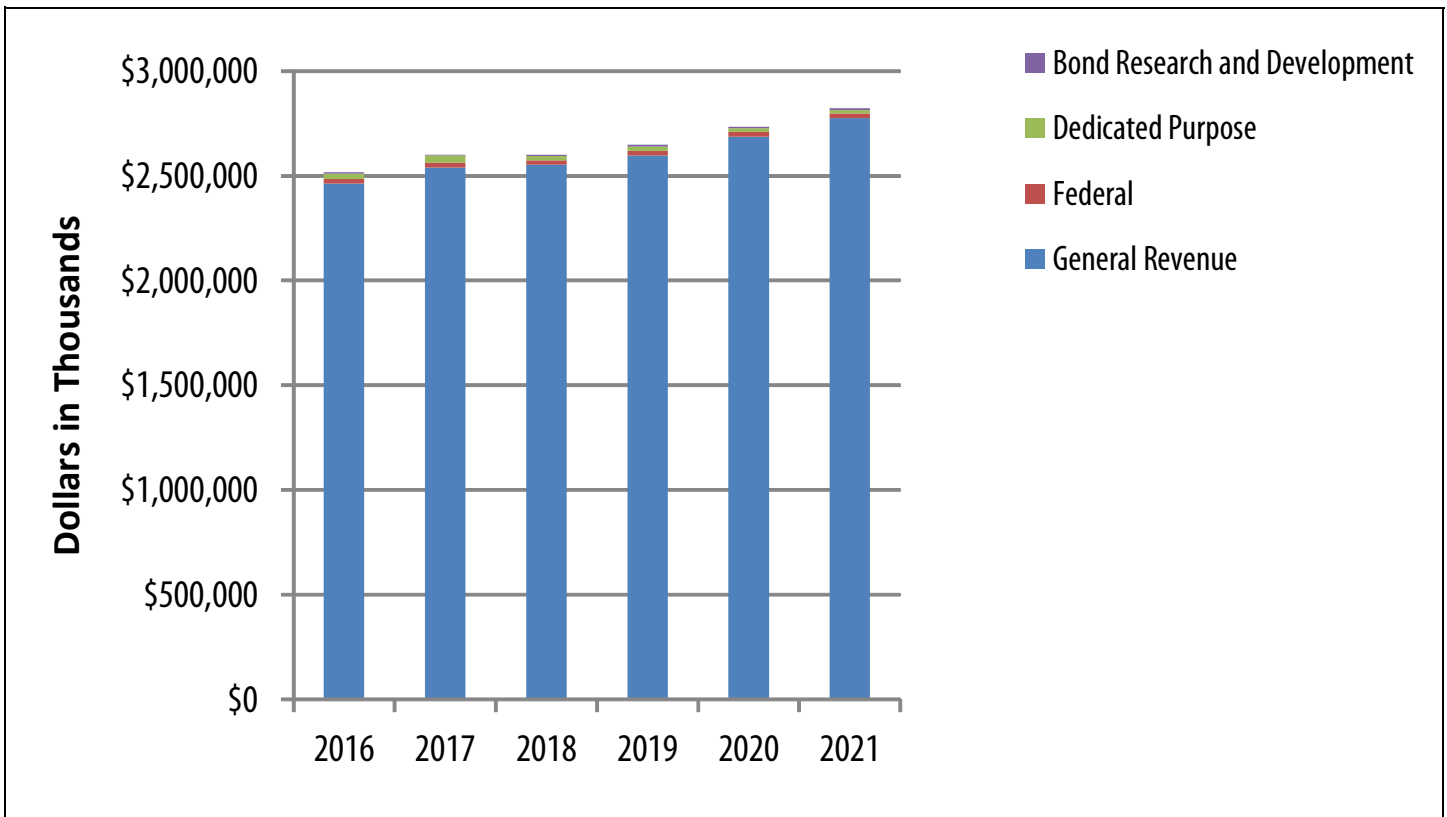
(in Thousands)	Actual			Estimated	% Change	Recommended			
Budget Fund Group	**FY 2016**	**FY 2017**	**FY 2018**	**FY 2019**	**FY 18-19**	**FY 2020**	**% Change**	**FY 2021**	**% Change**
General Revenue	2,463,678	2,540,292	2,553,677	2,596,873	1.7%	2,686,804	3.5%	2,774,018	3.2%
Federal	21,853	21,730	20,892	21,253	1.7%	23,103	8.7%	23,145	0.2%
Dedicated Purpose	25,363	34,263	19,578	21,814	11.4%	16,740	-23.3%	16,914	1.0%
Bond Research and Development	5,820	3,751	6,189	8,000	29.3%	8,000	0.0%	8,000	0.0%
Total	**2,516,714**	**2,600,036**	**2,600,336**	**2,647,941**	**1.8%**	**2,734,647**	**3.3%**	**2,822,077**	**3.2%**

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Expense Account Category Information
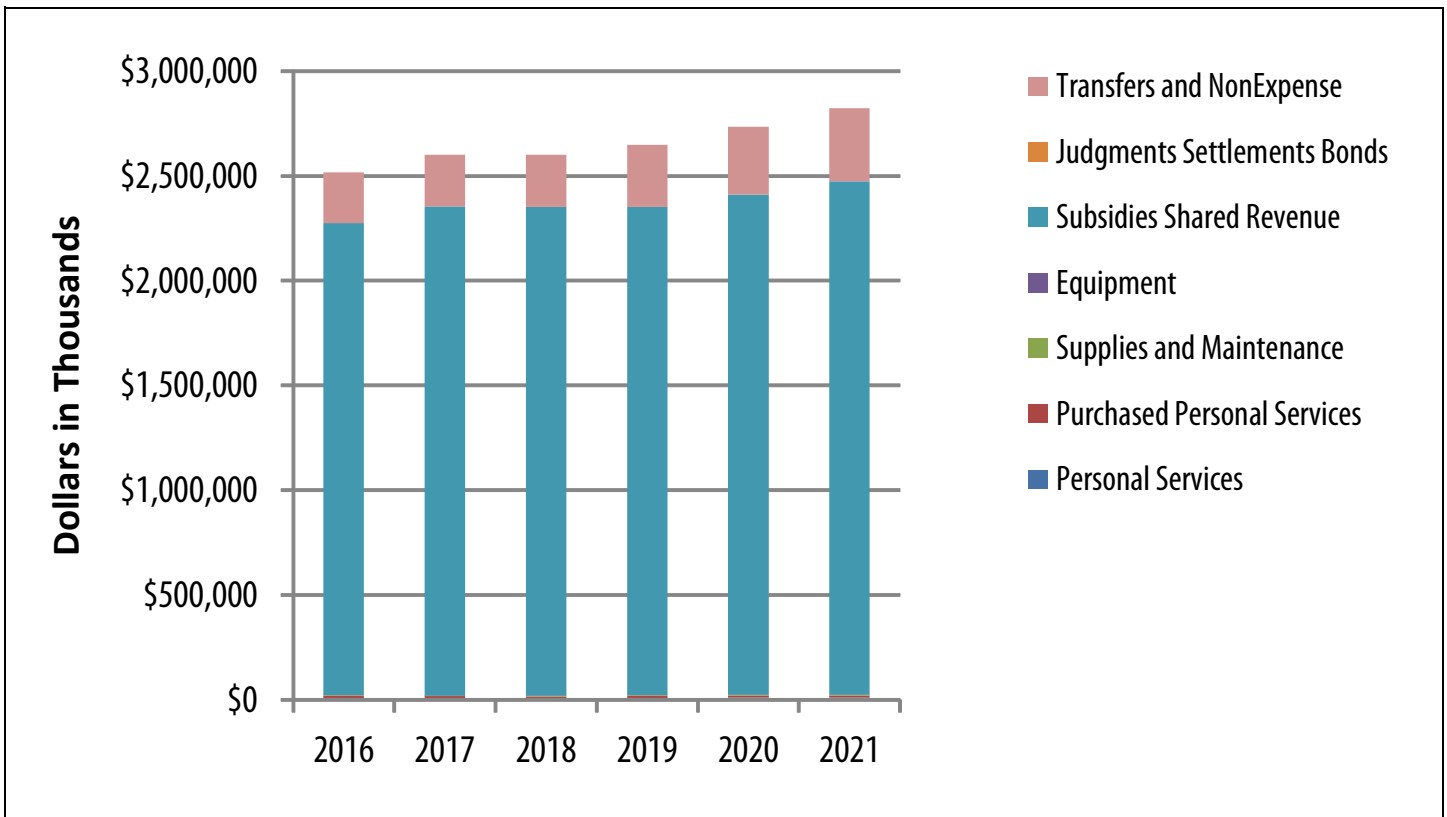
(in Thousands)	Actual			Estimated	% Change	Recommended			
Expense Account Category	FY 2016	FY 2017	FY 2018	FY 2019	FY 18-19	FY 2020	% Change	FY 2021	% Change
Personal Services	8,269	8,919	9,362	9,735	4.0%	10,678	9.7%	11,111	4.1%
Purchased Personal Services	12,106	9,428	7,806	9,983	27.9%	10,493	5.1%	10,377	-1.1%
Supplies and Maintenance	2,801	2,798	3,397	3,664	7.9%	3,782	3.2%	3,840	1.5%
Equipment	10	48	25	88	248.9%	90	2.7%	86	-4.1%
Subsidies Shared Revenue	2,252,176	2,332,893	2,330,131	2,328,263	-0.1%	2,385,652	2.5%	2,447,705	2.6%
Transfers and Non-Expense	241,352	245,951	249,615	296,208	18.7%	323,954	9.4%	348,958	7.7%
Total	**2,516,714**	**2,600,036**	**2,600,336**	**2,647,941**	**1.8%**	**2,734,647**	**3.3%**	**2,822,077**	**3.2%**

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Program Series 1: College and University Instructional Operations (3000A)

This program series supports Ohio's primary investment in public higher education and is comprised of one program, the State Share of Instruction (3000B), which represents the state's share of the instructional and related costs associated with the education of college students attending Ohio's public colleges and universities.

Fund	ALI	ALI Name	Estimated FY 2019	Recommended FY 2020	% Change	FY 2021	% Change
GRF	235501	State Share of Instruction	1,977,370,954	1,999,210,715	1.1%	2,019,202,822	1.0%
Total for College and University Instructional Operations			**1,977,370,954**	**1,999,210,715**	**1.1%**	**2,019,202,822**	**1.0%**

Program Series 2: Facilities and Debt Service (3010A)

This program series supports the state's capital investments in physical infrastructure for Ohio's public higher education system. Funds are used to support general obligation debt service (3010B) as well as campus capital projects including new construction and routine maintenance. The Capital Component Program (3011B) provides capital funds to campuses who request less than their formula-determined capital allocation. Finally, the Higher Educational Facility Commission Administration Program (3012B) allows the Department of Higher Education to defray the costs of staff support for the Ohio Higher Educational Facility Commission (HEFC).

Fund	ALI	ALI Name	Estimated FY 2019	Recommended FY 2020	% Change	FY 2021	% Change
GRF	235552	Capital Component	3,630,087	1,584,491	-56.4%	1,584,491	0.0%
GRF	235909	Higher Education General Obligation Bond Debt Service	295,783,018	323,545,500	9.4%	348,550,200	7.7%
4E80	235602	Higher Educational Facility Commission Administration	50,437	53,239	5.6%	60,000	12.7%
Total for Facilities and Debt Service			**299,463,542**	**325,183,230**	**8.6%**	**350,194,691**	**7.7%**

Program Series 3: Pre-K To 16 Prep and Access (3020A)

This program series is comprised of a variety of externally funded initiatives (primarily federally funded) that facilitate access to college through improved readiness and through initiatives that focus on developing the capacity of the pre-K-16 educational system in order to prepare students for success in college and in professional careers (GEAR UP). It also includes the newly established OhioCorps Pilot Program to support high school students impacted by the opioid crisis prepare for college. This program series recognizes the need and value of collaboration among the primary, secondary, and higher education communities to ensure student success, both academically and in the workforce following graduation. The College Readiness and Access Program includes Adult Basic and Literacy Education (ABLE) (3020B).

Fund	ALI	ALI Name	Estimated FY 2019	Recommended FY 2020	% Change	FY 2021	% Change
GRF	235443	Adult Basic and Literacy Education - State	7,083,344	7,083,344	0.0%	7,083,344	0.0%
3120	235611	Gear-up Grant	1,762,976	1,995,808	13.2%	2,000,000	0.2%
3120	235617	Improving Teacher Quality Grant	51,657	0	-100.0%	0	0.0%
3120	235641	Adult Basic and Literacy Education - Federal	16,600,000	17,579,996	5.9%	17,600,000	0.1%
3BG0	235651	Gear Up Grant Scholarships	1,250,000	1,750,000	40.0%	1,750,000	0.0%
Total for Pre-K To 16 Prep and Access			**26,747,977**	**28,409,148**	**6.2%**	**28,433,344**	**0.1%**

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Program Series 4: Student Access (3030A)

This program series supports efforts to increase college access and participation in higher education through scholarships and grants for eligible students and institutions. The goal is primarily to help improve the affordability of higher education through programs that support direct student aid as well as institutional subsidies that help certain campuses maintain lower, more affordable tuition rates. The Ohio College Opportunity Grant Program (3030B) provides need-based financial aid to eligible students attending public main campus universities and private, not-for-profit institutions. Additional state operating support is provided to Central State University and Shawnee State University through the Supplements Program (3033B) that maintains lower tuition and provides student scholarship funds that are intended to increase access to higher education for targeted student populations. The War Orphans Scholarship Program (3034B) acknowledges and honors the sacrifices made by the United States military by ensuring that children of deceased and severely disabled Ohio veterans receive a scholarship that increases their access to post-secondary education. The State Grants and Scholarship Program (3035B) funds are used to ensure that Ohio's student financial aid programs are administered in a timely and effective manner. The Choose Ohio First Program (3040B) provides student scholarships and fellowships for Ohio students majoring in the fields of Science, Technology, Engineering, Mathematics, STEM Education, and Medicine. The Student Debt Reduction program (3032B) proposes to reduce debt and financial burdens on students attending Ohio public institutions of higher education.

Fund	ALI	ALI Name	Estimated FY 2019	Recommended FY 2020	% Change	FY 2021	% Change
GRF	235414	Grants and Scholarship Administration	826,181	837,799	1.4%	855,433	2.1%
GRF	235438	Choose Ohio First Scholarship	16,177,613	28,169,310	74.1%	40,177,613	42.6%
GRF	235502	Student Support Services	632,974	0	-100.0%	0	0.0%
GRF	235504	War Orphans Scholarships	8,372,500	11,163,333	33.3%	12,502,933	12.0%
GRF	235514	Central State Supplement	11,685,516	11,685,516	0.0%	11,685,516	0.0%
GRF	235520	Shawnee State Supplement	2,537,456	2,537,456	0.0%	2,537,456	0.0%
GRF	235546	Central State Agricultural Research and Development	1,437,017	0	-100.0%	0	0.0%
GRF	235548	Central State Cooperative Extension Services	1,346,976	0	-100.0%	0	0.0%
GRF	235559	Central State School of Agriculture Education	250,000	0	-100.0%	0	0.0%
GRF	235563	Ohio College Opportunity Grant	100,875,000	122,260,500	21.2%	148,200,000	21.2%
3N60	235658	John R. Justice Student Loan Repayment Program	60,000	70,000	16.7%	70,000	0.0%
5Y50	235618	State Need-based Financial Aid Reconciliation	1,001,195	0	-100.0%	0	0.0%
Total for Student Access			**145,202,428**	**176,723,914**	**21.7%**	**216,028,951**	**22.2%**

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Program Series 5: Basic and Applied Research (3060A)

This program series supports research funding and other resources which are accessible to universities and Ohio industry, performance funding to maximize the leveraging of federal and industrial research grants, and direct support for specific technology commercialization and academic research programs. The Ohio Agricultural Research and Development Center Program (3060B) provides funding that supports Ohio farmers, food processors, landfill managers, environmentalists, researchers, and consumers as served by the OARDC. The Economic Growth Challenge Program (3061B) supports business attraction and expansion projects for the state via the Division of Economic Advancement at the Ohio Department of Higher Education. The Ohio Supercomputer Center Program (3062B) supports the statewide resource at The Ohio State University that provides advanced modeling, simulation and analysis (MSA) resources and expertise to Ohio's academic and industrial researchers. Funding for the Air Force Institute of Technology (AFIT) Program (3064B) will support the Defense Associated Graduate Student Innovators (DAGSI), under the direction of AFIT, to increase and improve the quantity and quality of graduate educational and research opportunities, and create an environment conducive to economic development in Ohio. Beginning in fiscal year 2010, the operating budget bill provided for a transfer of Third Frontier Grants, through Fund 7011, to support research and development projects at Ohio's research universities through the Director's administration of the Research Incentive program.

Fund	ALI	ALI Name	Estimated FY 2019	Recommended FY 2020	% Change	FY 2021	% Change
GRF	235508	Air Force Institute of Technology	1,566,723	1,566,723	0.0%	1,566,723	0.0%
GRF	235510	Ohio Supercomputer Center	4,388,513	4,388,513	0.0%	4,388,513	0.0%
GRF	235535	Ohio Agricultural Research and Development Center	36,361,470	36,361,470	0.0%	36,361,470	0.0%
GRF	235546	Central State Agricultural Research and Development	0	3,492,485	NA	3,492,485	0.0%
5JC0	235654	Federal Research Network	3,450,000	3,450,000	0.0%	3,450,000	0.0%
7011	235634	Research Incentive Third Frontier	5,611,751	6,500,000	15.8%	6,500,000	0.0%
7014	235639	Research Incentive Third Frontier	2,388,249	1,500,000	-37.2%	1,500,000	0.0%
Total for Basic and Applied Research			**53,766,706**	**57,259,191**	**6.5%**	**57,259,191**	**0.0%**

Program Series 6: Workforce and Regional Economic Development (3070A)

This program series is intended to improve Ohio's competitiveness through services, activities, and partnerships that support worker skill-development and the competitive success of Ohio's business and industry. The Cooperative Extension Service Program (3070B) distributes funds to The Ohio State University in support of educational services available in each Ohio county. The Appalachian New Economy Program (3073B) supports initiatives that enhance the regional growth and competitiveness in the Appalachian Ohio economy. The Carl D. Perkins Program (3076B) develops the academic and career and technical skills of students who elect to enroll in career and technical education programs; specifically preparing students for high-skill, high-wage, or high-demand occupations. The Sea Grant Program (3074B) funding addresses critical issues like harmful algal blooms, toxin production, providing safe drinking water, sediment loading, aquatic invasive species and the dead zone in Lake Erie through research and education. The Ohio Means Jobs Program (3079B) supports ODHE's efforts to assist the Treasurer of State with the OhioMeansJobs Workforce Development Revolving Loan Program which is designed to assist students with loans for in-demand workforce programs.

Fund	ALI	ALI Name	Estimated FY 2019	Recommended FY 2020	% Change	FY 2021	% Change
GRF	235402	Sea Grants	299,250	299,250	0.0%	299,250	0.0%
GRF	235428	Appalachian New Economy Partnership	1,228,000	1,228,000	0.0%	1,228,000	0.0%
GRF	235444	Ohio Technical Centers	16,640,913	19,669,559	18.2%	23,250,000	18.2%
GRF	235511	Cooperative Extension Service	24,110,186	24,110,186	0.0%	24,110,186	0.0%
GRF	235548	Central State Cooperative Extension Services	0	3,004,367	NA	3,004,367	0.0%
GRF	235591	Co-Op Internship Program	750,000	0	-100.0%	0	0.0%
3120	235612	Carl D. Perkins Grant/Plan Administration	1,278,680	1,332,315	4.2%	1,350,000	1.3%
5NH0	235517	Short-Term Certificates	5,000,000	0	-100.0%	0	0.0%
5NH0	235684	OhioMeansJobs Workforce Development Revolving Loan Program	188,600	245,163	30.0%	250,000	2.0%
Total for Workforce and Regional Economic Development			**49,495,629**	**49,888,840**	**0.8%**	**53,491,803**	**7.2%**

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Program Series 7: Higher Education Collaboration (3090A)

This program series supports efforts to better serve the educational needs of Ohio's citizens through enhanced collaborations among institutions of higher education. These programs focus on maximizing the state's capacity to deliver services to higher education consumers and to the broader community through distance education and statewide articulation and transfer policies. The OhioLINK Program (3090B) supports a library system that provides easy access to information and rapid delivery of materials throughout the state. The Ohio Learning Network (3091B) supports shared infrastructure service to ODHE and eStudent Services to Ohio's college students. The Regional Library Depositories Program (3092B) supports the efficient storage of, and access to, older or lesser used books and materials in Ohio's university library collections. Funding for the Ohio Academic Resources Network Program (3093B) helps support the statewide fiber optic network services for higher education and K-12 institutions across the state. The Ohio Articulation and Transfer Program (3094B) supports the seamless transfer of course credits earned by students at one institution so that they are applicable and transferable to public institutions across Ohio. The Midwest Compact Program (3095B) supports the annual fees for a consortium that is charged with promoting interstate cooperation and resource sharing in higher education through three core functions: cost savings programs, reduced tuition and policy research.

			Estimated	Recommended			
Fund	**ALI**	**ALI Name**	**FY 2019**	**FY 2020**	**% Change**	**FY 2021**	**% Change**
GRF	235406	Articulation and Transfer	1,818,557	1,844,372	1.4%	1,851,773	0.4%
GRF	235408	Midwest Higher Education Compact	111,550	115,000	3.1%	115,000	0.0%
GRF	235417	Technology Maintenance and Operations	4,318,442	4,989,937	15.5%	3,758,802	-24.7%
GRF	235507	OhioLINK	6,024,682	6,024,682	0.0%	6,024,682	0.0%
GRF	235555	Library Depositories	1,397,132	1,396,592	0.0%	1,396,592	0.0%
GRF	235556	Ohio Academic Resources Network	3,077,343	3,077,343	0.0%	3,077,343	0.0%
Total for Higher Education Collaboration			**16,747,706**	**17,447,926**	**4.2%**	**16,224,192**	**-7.0%**

Program Series 8: Public Safety (3120A)

This program series consists of programs and activities that are designed to support and improve the safety of the general public. The programs range from enhancing campus safety to supporting students serving in the National Guard. The Campus Safety and Training Program (3120B) supports the development and implementation of best practices for preventing and responding to sexual assault on the campuses of public and private institutions of higher education in Ohio. The Ohio National Guard Tuition Grant Program (3122B) will support scholarships for Ohio National Guard members that cover full tuition at Ohio's public colleges and universities and a portion of these charges at private, independent and proprietary institutions.

			Estimated	Recommended			
Fund	**ALI**	**ALI Name**	**FY 2019**	**FY 2020**	**% Change**	**FY 2021**	**% Change**
GRF	235492	Campus Safety and Training	751,197	750,000	-0.2%	750,000	0.0%
GRF	235599	National Guard Scholarship Program	20,400,003	20,604,000	1.0%	21,222,120	3.0%
Total for Public Safety			**21,151,200**	**21,354,000**	**1.0%**	**21,972,120**	**2.9%**

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Program Series 9: Medical Support (3130A)

This program series supports a wide array of medical educational activities at Ohio's universities. The program largely supports funding for healthcare-related education and activities that target specific fields of practice that are of special interest to the state. The Long-Term Care Research Program (3130B) funds are directed to Miami University in support of research into cost-effective healthcare practices that can be disseminated across the state. The Nurse Education Assistance Loan Program (3132B) funds provide financial assistance to Ohio students enrolled in at least half-time study in approved nursing or nurse education programs. The Human Services Project Program (3134B) provides appropriation authority to expend federal funds that enable Ohio's universities to conduct applied health services research. The Primary Care and Family Practice Program (3135B) funds are used to increase the quality and number of primary care and family physicians in medical practice in Ohio. Funding for The Ohio State University Clinic Support Program (3136B) provides funding for the clinical aspects of the institution's dentistry and veterinary medicine programs. The Case Western Reserve University School of Medicine Program (3137B) supports important medical training and creates an incentive for this private medical college to enroll more Ohioans in their medical program. The Clinical Teaching Program (3138B) funds support the clinical education of medical students attending the six public medical schools in Ohio. The Area Health Education Centers Program (3139B) provides funding for Ohio's medical schools for the purpose of providing healthcare in areas of the state experiencing a shortage. The Geriatric Medicine Program (3140B) funds ensure that all Ohio medical students receive specific education and training in the care of older adults as required under Ohio Revised Code Section 3333.111.

Fund	ALI	ALI Name	Estimated FY 2019	Recommended FY 2020	% Change	FY 2021	% Change
GRF	235474	Area Health Education Centers Program Support	873,000	873,000	0.0%	873,000	0.0%
GRF	235515	Case Western Reserve University School of Medicine	2,038,940	2,038,940	0.0%	2,038,940	0.0%
GRF	235519	Family Practice	3,007,876	3,007,876	0.0%	3,007,876	0.0%
GRF	235525	Geriatric Medicine	496,043	496,043	0.0%	496,043	0.0%
GRF	235526	Primary Care Residencies	1,425,000	1,425,000	0.0%	1,425,000	0.0%
GRF	235536	The Ohio State University Clinical Teaching	9,185,494	9,185,494	0.0%	9,185,494	0.0%
GRF	235537	University of Cincinnati Clinical Teaching	7,554,944	7,554,944	0.0%	7,554,944	0.0%
GRF	235538	University of Toledo Clinical Teaching	5,888,670	5,888,670	0.0%	5,888,670	0.0%
GRF	235539	Wright State University Clinical Teaching	2,860,830	2,860,830	0.0%	2,860,830	0.0%
GRF	235540	Ohio University Clinical Teaching	2,765,651	2,765,651	0.0%	2,765,651	0.0%
GRF	235541	Northeast Ohio Medical University Clinical Teaching	2,844,469	2,844,469	0.0%	2,844,469	0.0%
GRF	235558	Long-term Care Research	309,035	309,035	0.0%	309,035	0.0%
GRF	235572	The Ohio State University Clinic Support	728,206	728,206	0.0%	728,206	0.0%
3H20	235608	Human Services Project	250,000	375,000	50.0%	375,000	0.0%
6820	235606	Nursing Loan Program	879,518	889,611	1.1%	891,320	0.2%
Total for Medical Support			**41,107,676**	**41,242,769**	**0.3%**	**41,244,478**	**0.0%**

Program Series 10: Planning and Coordination (3160A)

This program series encompasses the primary administrative duties of the Department of Higher Education. Virtually all facets of agency operations fall under this program series. Program Management (3160B) funding is used to equip the Department of Higher Education with the staff and resources necessary to help the agency fulfill its mission and statutory obligation of providing higher education policy and budget advice to the Governor and General Assembly. The Program Approval and Reauthorization Program (3162B) provides appropriation authority to expend fees collected to ensure that degree programs offered in the state by Ohio's independent colleges and schools and by out-of-state institutions are of high quality.

Fund	ALI	ALI Name	Estimated FY 2019	Recommended FY 2020	% Change	FY 2021	% Change
GRF	235321	Operating Expenses	5,642,617	5,825,252	3.2%	5,762,414	-1.1%
2200	235614	Program Approval and Reauthorization	669,998	800,485	19.5%	744,562	-7.0%
4560	235603	Sales and Services	71,000	199,250	180.6%	199,250	0.0%
5D40	235675	Conference/Special Purposes	992,924	1,000,000	0.7%	1,000,000	0.0%
5FR0	235650	State and Non-Federal Grants & Award	1,402,150	1,402,150	0.0%	1,402,150	0.0%
Total for Planning and Coordination			**8,778,689**	**9,227,137**	**5.1%**	**9,108,376**	**-1.3%**

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Program Series 11: Ohio Tuition Trust Authority (3170A)

This program series supports the goal of increasing access to higher education by providing a variety of college savings and investment options. The Guaranteed Savings Plan Program (3170B) supports the administration of the Guaranteed Savings Plan, which has nearly 22,000 participants and over $269 million in assets. The Variable Savings Plan Program (3171B) supports the maintenance and operation of the CollegeAdvantage 529 Savings Plan, which has nearly 620,000 investors and over $11 billion in assets.

Fund	ALI	ALI Name	Estimated FY 2019	Recommended FY 2020	% Change	FY 2021	% Change
5P30	235663	Variable Savings Plan	7,164,482	7,743,050	8.1%	7,915,343	2.2%
6450	235664	Guaranteed Savings Plan	943,893	956,973	1.4%	1,001,626	4.7%
Total for Ohio Tuition Trust Authority			**8,108,375**	**8,700,023**	**7.3%**	**8,916,969**	**2.5%**

DHE ALI Analysis

235438, Choose Ohio First Scholarship: Additional funding will provide approximately 2,500 more scholarships that target under-represented student populations and significantly strengthen Ohio's competitiveness within STEMM disciplines and STEMM education. Choose Ohio First funds higher education and business collaborations that will have the most impact on Ohio's position in world markets such as aerospace, medicine, computer technology and alternative energy.

235563, Ohio College Opportunity Grant: The increase in funding will enable per student award amounts to raise by $400 in fiscal year 2020 and an additional $500 in fiscal year 2021 and provide $3 million to eligible Ohio College Opportunity Grant community college students to help purchase textbooks and instructional materials. Increasing the Ohio College Opportunity Grant program to this level helps support lower-income Ohioans in their pursuit to obtain a degree.

Expenses and Executive Recommendations Summary

Fund	ALI	ALI Name	Actual FY 2016	FY 2017	FY 2018	Estimated FY 2019	Recommended FY 2020	% Change	FY 2021	% Change
GRF	235321	Operating Expenses	4,773,484	5,081,848	5,433,001	5,642,617	5,825,252	3.2%	5,762,414	-1.1%
GRF	235402	Sea Grants	299,250	299,250	299,250	299,250	299,250	0.0%	299,250	0.0%
GRF	235406	Articulation and Transfer	2,005,549	2,001,956	1,788,618	1,818,557	1,844,372	1.4%	1,851,773	0.4%
GRF	235408	Midwest Higher Education Compact	115,000	115,000	111,550	111,550	115,000	3.1%	115,000	0.0%
GRF	235409	Higher Education Information System	92,126	0	0	0	0	0.0%	0	0.0%
GRF	235414	Grants and Scholarship Administration	727,189	789,516	758,567	826,181	837,799	1.4%	855,433	2.1%
GRF	235417	Technology Maintenance and Operations	2,428,023	2,540,041	4,113,593	4,318,442	4,989,937	15.5%	3,758,802	-24.7%
GRF	235428	Appalachian New Economy Partnership	1,500,000	1,500,000	1,228,000	1,228,000	1,228,000	0.0%	1,228,000	0.0%
GRF	235433	Economic Growth Challenge	85,917	0	0	0	0	0.0%	0	0.0%
GRF	235434	College Readiness and Access	1,200,000	0	0	0	0	0.0%	0	0.0%
GRF	235438	Choose Ohio First Scholarship	12,871,275	9,420,638	12,655,431	16,177,613	28,169,310	74.1%	40,177,613	42.6%
GRF	235443	Adult Basic and Literacy Education - State	7,444,940	7,372,416	7,083,344	7,083,344	7,083,344	0.0%	7,083,344	0.0%
GRF	235444	Ohio Technical Centers	16,834,334	16,817,760	16,476,150	16,640,913	19,669,559	18.2%	23,250,000	18.2%
GRF	235474	Area Health Education Centers Program Support	900,000	900,000	873,000	873,000	873,000	0.0%	873,000	0.0%
GRF	235480	General Technology Operations	1,380	0	0	0	0	0.0%	0	0.0%
GRF	235483	Technology Integration and Professional Development	380,363	358,269	13,406	0	0	0.0%	0	0.0%

Fund	ALI	ALI Name	Actual			Estimated	Recommended			
			FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	% Change	FY 2021	% Change
GRF	235492	Campus Safety and Training	550,389	956,019	465,248	751,197	750,000	-0.2%	750,000	0.0%
GRF	235501	State Share of Instruction	1,902,032,927	1,977,320,820	1,977,320,820	1,977,370,954	1,999,210,715	1.1%	2,019,202,822	1.0%
GRF	235502	Student Support Services	632,974	632,974	632,974	632,974	0	-100.0%	0	0.0%
GRF	235504	War Orphans Scholarships	6,894,206	7,037,036	7,821,109	8,372,500	11,163,333	33.3%	12,502,933	12.0%
GRF	235507	OhioLINK	6,211,012	6,211,012	6,024,682	6,024,682	6,024,682	0.0%	6,024,682	0.0%
GRF	235508	Air Force Institute of Technology	1,740,803	1,740,803	1,566,723	1,566,723	1,566,723	0.0%	1,566,723	0.0%
GRF	235510	Ohio Supercomputer Center	4,339,852	4,876,126	4,388,513	4,388,513	4,388,513	0.0%	4,388,513	0.0%
GRF	235511	Cooperative Extension Service	24,209,491	24,209,491	24,110,186	24,110,186	24,110,186	0.0%	24,110,186	0.0%
GRF	235514	Central State Supplement	11,063,468	11,063,468	11,685,516	11,685,516	11,685,516	0.0%	11,685,516	0.0%
GRF	235515	Case Western Reserve University School of Medicine	2,146,253	2,146,253	2,038,940	2,038,940	2,038,940	0.0%	2,038,940	0.0%
GRF	235519	Family Practice	3,166,185	3,166,185	3,007,876	3,007,876	3,007,876	0.0%	3,007,876	0.0%
GRF	235520	Shawnee State Supplement	2,326,097	2,326,097	2,537,456	2,537,456	2,537,456	0.0%	2,537,456	0.0%
GRF	235523	Youth STEM Commercialization and Entrepreneurship Program	1,197,500	0	0	0	0	0.0%	0	0.0%
GRF	235524	Police and Fire Protection	107,814	107,814	0	0	0	0.0%	0	0.0%
GRF	235525	Geriatric Medicine	522,151	522,151	496,043	496,043	496,043	0.0%	496,043	0.0%
GRF	235526	Primary Care Residencies	1,500,000	1,500,000	1,425,000	1,425,000	1,425,000	0.0%	1,425,000	0.0%
GRF	235533	Higher Education Program Support	820,000	1,418,000	5,025,000	0	0	0.0%	0	0.0%
GRF	235535	Ohio Agricultural Research and Development Center	36,860,388	36,360,388	36,360,388	36,361,470	36,361,470	0.0%	36,361,470	0.0%
GRF	235536	The Ohio State University Clinical Teaching	9,668,941	9,668,941	9,185,494	9,185,494	9,185,494	0.0%	9,185,494	0.0%
GRF	235537	University of Cincinnati Clinical Teaching	7,952,573	7,952,573	7,554,944	7,554,944	7,554,944	0.0%	7,554,944	0.0%
GRF	235538	University of Toledo Clinical Teaching	6,198,600	6,198,600	5,888,670	5,888,670	5,888,670	0.0%	5,888,670	0.0%
GRF	235539	Wright State University Clinical Teaching	3,011,400	3,011,400	2,860,830	2,860,830	2,860,830	0.0%	2,860,830	0.0%
GRF	235540	Ohio University Clinical Teaching	2,911,212	2,911,212	2,765,651	2,765,651	2,765,651	0.0%	2,765,651	0.0%
GRF	235541	Northeast Ohio Medical University Clinical Teaching	2,994,178	2,994,178	2,844,469	2,844,469	2,844,469	0.0%	2,844,469	0.0%
GRF	235546	Central State Agricultural Research and Development	748,797	689,488	1,529,582	1,437,017	3,492,485	143.0%	3,492,485	0.0%
GRF	235548	Central State Cooperative Extension Services	765,524	176,959	1,444,563	1,346,976	3,004,367	123.0%	3,004,367	0.0%
GRF	235552	Capital Component	11,533,686	8,447,629	8,447,629	3,630,087	1,584,491	-56.4%	1,584,491	0.0%
GRF	235555	Library Depositories	1,440,342	1,440,342	1,397,132	1,397,132	1,396,592	0.0%	1,396,592	0.0%
GRF	235556	Ohio Academic Resources Network	3,172,519	3,172,519	3,077,343	3,077,343	3,077,343	0.0%	3,077,343	0.0%
GRF	235558	Long-term Care Research	325,300	325,300	309,035	309,035	309,035	0.0%	309,035	0.0%
GRF	235559	Central State School of Agriculture Education	300,000	300,000	250,000	250,000	0	-100.0%	0	0.0%
GRF	235563	Ohio College Opportunity Grant	92,288,365	95,020,298	99,805,918	100,875,000	122,260,500	21.2%	148,200,000	21.2%
GRF	235572	The Ohio State University Clinic Support	766,533	766,533	728,206	728,206	728,206	0.0%	728,206	0.0%
GRF	235591	Co-Op Internship Program	1,774,100	3,530,898	2,425,900	750,000	0	-100.0%	0	0.0%
GRF	235599	National Guard Scholarship Program	18,941,374	19,387,131	18,565,228	20,400,003	20,604,000	1.0%	21,222,120	3.0%
GRF	235909	Higher Education General Obligation Bond Debt Service	240,904,077	245,506,661	248,856,204	295,783,018	323,545,500	9.4%	348,550,200	7.7%
Total General Revenue			**2,463,677,861**	**2,540,291,993**	**2,553,677,182**	**2,596,873,372**	**2,686,803,853**	**3.5%**	**2,774,017,686**	**3.2%**
3120	235611	Gear-up Grant	1,405,684	1,569,011	1,328,864	1,762,976	1,995,808	13.2%	2,000,000	0.2%
3120	235612	Carl D. Perkins Grant/Plan Administration	1,090,238	1,016,929	970,685	1,278,680	1,332,315	4.2%	1,350,000	1.3%
3120	235617	Improving Teacher Quality Grant	2,266,115	2,173,051	1,441,642	51,657	0	-100.0%	0	0.0%

Department Of Higher Education

Fund	ALI	ALI Name	Actual			Estimated	Recommended			
			FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	% Change	FY 2021	% Change
3120	235641	Adult Basic and Literacy Education - Federal	15,291,427	15,893,556	15,627,204	16,600,000	17,579,996	5.9%	17,600,000	0.1%
3120	235672	H-1B Technical Skills Training	1,350,064	0	0	0	0	0.0%	0	0.0%
3BG0	235651	Gear Up Grant Scholarships	210,469	893,900	1,228,237	1,250,000	1,750,000	40.0%	1,750,000	0.0%
3H20	235608	Human Services Project	239,214	120,311	243,175	250,000	375,000	50.0%	375,000	0.0%
3N60	235658	John R. Justice Student Loan Repayment Program	0	63,583	52,012	60,000	70,000	16.7%	70,000	0.0%
Total Federal			**21,853,211**	**21,730,341**	**20,891,819**	**21,253,313**	**23,103,119**	**8.7%**	**23,145,000**	**0.2%**
2200	235614	Program Approval and Reauthorization	550,172	607,483	633,911	669,998	800,485	19.5%	744,562	-7.0%
4560	235603	Sales and Services	46,534	52,200	1,998	71,000	199,250	180.6%	199,250	0.0%
4E80	235602	Higher Educational Facility Commission Administration	25,348	27,558	46,421	50,437	53,239	5.6%	60,000	12.7%
5D40	235675	Conference/Special Purposes	791,503	643,438	960,335	992,924	1,000,000	0.7%	1,000,000	0.0%
5FR0	235650	State and Non-Federal Grants & Award	94,430	702,637	354,478	1,402,150	1,402,150	0.0%	1,402,150	0.0%
5FR0	235682	Credit When It's Due	53,750	0	0	0	0	0.0%	0	0.0%
5FR0	235697	Workforce and Education Alignment Project	0	180,000	0	0	0	0.0%	0	0.0%
5JC0	235620	Regional Partnership and Training Center	500,000	1,000,000	0	0	0	0.0%	0	0.0%
5JC0	235649	Co-Op Internship Program	2,121,946	0	0	0	0	0.0%	0	0.0%
5JC0	235654	Federal Research Network	0	0	3,450,000	3,450,000	3,450,000	0.0%	3,450,000	0.0%
5JC0	235668	Defense/Aerospace Workforce Development Initiative	10,000,000	10,000,000	0	0	0	0.0%	0	0.0%
5NH0	235517	Short-Term Certificates	0	0	0	5,000,000	0	-100.0%	0	0.0%
5NH0	235684	OhioMeansJobs Workforce Development Revolving Loan Program	154,680	110,787	188,761	188,600	245,163	30.0%	250,000	2.0%
5P30	235663	Variable Savings Plan	5,860,097	6,315,224	6,486,040	7,164,482	7,743,050	8.1%	7,915,343	2.2%
5RA0	235616	Workforce and Higher Education Programs	750,000	10,592,541	5,907,457	0	0	0.0%	0	0.0%
5RA0	235673	National Center of Education Research on Corrosion Materials Performance	2,000,000	2,000,000	0	0	0	0.0%	0	0.0%
5Y50	235618	State Need-based Financial Aid Reconciliation	1,002,229	605,478	0	1,001,195	0	-100.0%	0	0.0%
6450	235664	Guaranteed Savings Plan	771,016	758,126	831,303	943,893	956,973	1.4%	1,001,626	4.7%
6820	235606	Nursing Loan Program	640,964	667,570	717,079	879,518	889,611	1.1%	891,320	0.2%
Total Dedicated Purpose			**25,362,669**	**34,263,042**	**19,577,783**	**21,814,197**	**16,739,921**	**-23.3%**	**16,914,251**	**1.0%**
7011	235634	Research Incentive Third Frontier	4,485,042	1,242,811	5,337,200	5,611,751	6,500,000	15.8%	6,500,000	0.0%
7014	235639	Research Incentive Third Frontier	534,806	1,708,000	852,000	2,388,249	1,500,000	-37.2%	1,500,000	0.0%
7014	235696	Research Incentive Third Frontier Tax	800,000	800,000	0	0	0	0.0%	0	0.0%
Total Bond Research and Development			**5,819,848**	**3,750,811**	**6,189,200**	**8,000,000**	**8,000,000**	**0.0%**	**8,000,000**	**0.0%**
		Grand Total Department Of Higher Education	**2,516,713,589**	**2,600,036,187**	**2,600,335,984**	**2,647,940,882**	**2,734,646,893**	**3.3%**	**2,822,076,937**	**3.2%**

EXECUTIVE ORDER

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IMPROVING FREE INQUIRY, TRANSPARENCY, AND ACCOUNTABILITY AT
COLLEGES AND UNIVERSITIES

By the authority vested in me as President by the

Constitution and the laws of the United States of America,

it is hereby ordered as follows:

Section 1. Purpose. The purpose of this order is to

enhance the quality of postsecondary education by making it more

affordable, more transparent, and more accountable. Institutions

of higher education (institutions) should be accountable both for

student outcomes and for student life on campus.

In particular, my Administration seeks to promote free and

open debate on college and university campuses. Free inquiry is

an essential feature of our Nation's democracy, and it promotes

learning, scientific discovery, and economic prosperity. We must

encourage institutions to appropriately account for this bedrock

principle in their administration of student life and to avoid

creating environments that stifle competing perspectives, thereby

potentially impeding beneficial research and undermining

learning.

The financial burden of higher education on students and

their families is also a national problem that needs immediate

attention. Over the past 30 years, college tuition and fees have

grown at more than twice the rate of the Consumer Price Index.

Rising student loan debt, coupled with low repayment rates,

threatens the financial health of both individuals and families

as well as of Federal student loan programs. In addition, too

many programs of study fail to prepare students for success in

today's job market.

The Federal Government can take meaningful steps to address

these problems. Selecting an institution and course of study are

important decisions for prospective students and significantly affect long-term earnings. Institutions should be transparent about the average earnings and loan repayment rates of former students who received Federal student aid. Additionally, the Federal Government should make this information readily accessible to the public and to prospective students and their families, in particular.

This order will promote greater access to critical information regarding the prices and outcomes of postsecondary education, thereby furthering the goals of the National Council for the American Worker established by Executive Order 13845 of July 19, 2018 (Establishing the President's National Council for the American Worker). Increased information disclosure will help ensure that individuals make educational choices suited to their needs, interests, and circumstances. Access to this information will also increase institutional accountability and encourage institutions to take into account likely future earnings when establishing the cost of their educational programs.

Sec. 2. Policy. It is the policy of the Federal Government to:

(a) encourage institutions to foster environments that promote open, intellectually engaging, and diverse debate, including through compliance with the First Amendment for public institutions and compliance with stated institutional policies regarding freedom of speech for private institutions;

(b) help students (including workers seeking additional training) and their families understand, through better data and career counseling, that not all institutions, degrees, or fields of study provide similar returns on their investment, and consider that their educational decisions should account for the opportunity cost of enrolling in a program;

(c) align the incentives of institutions with those of students and taxpayers to ensure that institutions share the financial risk associated with Federal student loan programs;

(d) help borrowers avoid defaulting on their Federal student loans by educating them about risks, repayment obligations, and repayment options; and

(e) supplement efforts by States and institutions by disseminating information to assist students in completing their degrees faster and at lower cost.

Sec. 3. Improving Free Inquiry on Campus. (a) To advance the policy described in subsection 2(a) of this Order, the heads of covered agencies shall, in coordination with the Director of the Office of Management and Budget, take appropriate steps, in a manner consistent with applicable law, including the First Amendment, to ensure institutions that receive Federal research or education grants promote free inquiry, including through compliance with all applicable Federal laws, regulations, and policies.

(b) "Covered agencies" for purposes of this section are the Departments of Defense, the Interior, Agriculture, Commerce, Labor, Health and Human Services, Transportation, Energy, and Education; the Environmental Protection Agency; the National Science Foundation; and the National Aeronautics and Space Administration.

(c) "Federal research or education grants" for purposes of this section include all funding provided by a covered agency directly to an institution but do not include funding associated with Federal student aid programs that cover tuition, fees, or stipends.

Sec. 4. Improving Transparency and Accountability on Campus. (a) To advance the policy described in subsections

2(b)-(e) of this order, the Secretary of Education (Secretary) shall, to the extent consistent with applicable law:

> (i)   make available, by January 1, 2020, through the Office of Federal Student Aid, a secure and confidential website and mobile application that informs Federal student loan borrowers of how much they owe, how much their monthly payment will be when they enter repayment, available repayment options, how long each repayment option will take, and how to enroll in the repayment option that best serves their needs;
>
> (ii) expand and update annually the College Scorecard, or any successor, with the following program-level data for each certificate, degree, graduate, and professional program, for former students who received Federal student aid:
>
> > (A) estimated median earnings;
> >
> > (B) median Stafford loan debt;
> >
> > (C) median Graduate PLUS loan debt (if applicable);
> >
> > (D) median Parent PLUS loan debt; and
> >
> > (E) student loan default rate and repayment rate; and
>
> (iii) expand and update annually the College Scorecard, or any successor, with the following institution-level data, providing the aggregate for all certificate, degree, graduate, and professional programs, for former students who received Federal student aid:
>
> > (A) student loan default rate and repayment rate;
> >
> > (B) Graduate PLUS default rate and repayment rate; and

(C) Parent PLUS default rate and repayment rate.

(b) For the purpose of implementing subsection (a)(ii) of this section, the Secretary of the Treasury shall, upon the request of the Secretary, provide in a timely manner appropriate statistical studies and compilations regarding program-level earnings, consistent with section 6108(b) of title 26, United States Code, other applicable laws, and available data regarding programs attended by former students who received Federal student aid.

Sec. 5. Reporting Requirements. (a) By January 1, 2020, the Secretary, in consultation with the Secretary of the Treasury, the Director of the Office of Management and Budget, and the Chairman of the Council of Economic Advisers, shall submit to the President, through the Assistant to the President for Domestic Policy and the Assistant to the President for Economic Policy, a report identifying and analyzing policy options for sharing the risk associated with Federal student loan debt among the Federal Government, institutions, and other entities.

(b) By January 1, 2020, the Secretary, in consultation with the Secretary of the Treasury, shall submit to the President, through the Assistant to the President for Domestic Policy and the Assistant to the President for Economic Policy, policy recommendations for reforming the collections process for Federal student loans in default.

(c) Beginning July 1, 2019, the Secretary shall provide an annual update on the Secretary's progress in implementing the policies set forth in subsections 2(b)-(e) of this order to the National Council for the American Worker at meetings of the Council.

(d) Within 1 year of the date of this order, the Secretary shall compile information about successful State and institutional efforts to promote students' timely and affordable completion of a postsecondary program of study. Based on that information, the Secretary shall publish a compilation of research results that addresses:

> (i)   how some States and institutions have better facilitated successful transfer of credits and degree completion by transfer students;

> (ii)   how States and institutions can increase access to dual enrollment programs; and

> (iii) other strategies for increasing student success, especially among students at high risk of not completing a postsecondary program of study.

Sec. 6. General Provisions. (a) Nothing in this order shall be construed to impair or otherwise affect:

> (i) the authority granted by law to an executive department or agency, or the head thereof; or

> (ii) the functions of the Director of the Office of Management and Budget relating to budgetary, administrative, or legislative proposals.

(b) This order shall be implemented consistent with applicable law and subject to the availability of appropriations.

(c) This order is not intended to, and does not, create any right or benefit, substantive or procedural, enforceable at law or in equity by any party against the United States, its departments, agencies, or entities, its officers, employees, or agents, or any other person.

THE WHITE HOUSE,

Distance Learning Course Approval Process (Effective AY 2019-2020)

1. Any faculty member wishing to convert a course to an online/ hybrid format or develop a new course in an online/ hybrid format will have successfully completed training in distance learning from an appropriate institution such as OLC (Online Learning Consortium), QM (Quality Matters) or TLH (The Learning House). Additionally, any faculty, FTI or adjunct wishing to teach an online/ hybrid course will have successfully completed training in distance learning from an appropriate institution such as OLC (Online Learning Consortium), QM (Quality Matters) or TLH (The Learning House).

2. Any faculty member converting an *existing* course to a hybrid or 100% online format will need to submit a "Course" proposal through Curriculog. These proposals will bypass the Educational Policies and Curriculum Committee (EPCC), the Graduate Council (GC) and the General Education Advisory Committee (GEAC) and be submitted from the department directly to the Distance Learning Committee (DLC).

   a. Any faculty member wishing to pilot a conversion of an existing course to a hybrid or 100% online format will consult with the Chair of the Distance Learning Committee and submit a course syllabus utilizing the DLC Syllabus Template and one (1) course module outline utilizing the DLC Outline Template.

3. Any faculty member developing a *new* hybrid or 100% online course must submit the following materials through Curriculog:

   a. A course syllabus utilizing the DLC Syllabus Template;
   b. One course module outline utilizing the DLC Outline Template (Appendix A);
   c. One functioning online module made available for review on Blackboard[1]. This includes requesting that the SSU Blackboard office add DLC Committee members as guests to the course.

3. These materials are initially reviewed by the originator's departmental distance learning committee utilizing the Quality Matters Rubric (Appendix B).

4. The sponsoring department reviews the materials and the recommendation from the departmental distance learning committee and votes to approve or disapprove the course.

5. Upon approval, the course is submitted to the next appropriate committee via Curriculog:

   a. Graduate courses are forwarded to the GC;
   b. General Education Program courses are forwarded to GEAC;
   c. All other courses are forwarded to EPCC.

6. Following approval by the GC, the chairperson of the committee will forward the course to DLC (see step 9 below) via Curriculog.

7. Following approval by GEAC, the chairperson of the committee will forward the course to EPCC via Curriculog.

8. During the EPCC hearing, the proposer or knowledgeable representative must be present to answer questions. Upon EPCC approval, the chairperson will forward the course to DLC via Curriculog.

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[1] The initiator of the new program/degree/major may request from the DL Committee an expedited review of a course(s) in cases of new programs/degrees/majors where one or more faculty may need to be hired to teach a new blended/hybrid or 100% online course(s). The expedited review may waive the requirement calling for a demonstration of a functioning online module. Such a request shall not be unduly denied.

9. The DLC will conduct a full review utilizing the Quality Matters Rubric. The proposer or knowledgeable representative must be present at the DLC meeting to demonstrate the functioning online module and answer questions.
10. Upon DLC approval, the chairperson will forward the course to the University Faculty Senate (UFS) via Curriculog.
11. Upon UFS approval, the President of UFS will forward the course to the Provost who will ensure the registrar and other necessary parties receive notification.

Appendix A

Course / Module Plan Template

Course/ Module Plan for: *Course name*
Module Name:
Time frame for completion: *(i.e., one week, two weeks, etc.)*

Course/*Module* Objectives	Learner Outcomes	*Learning Resources*	Teaching/Learning Strategies/ Technology Learning Objects	Methods of Student Assessment
Unit objectives should be aligned with general course objectives.	*Describes what the student will be able to do upon completion of the module (i.e., the student will be able to describe a process or the student will be able to analyze some concept, issue, problem, etc.)*	*What texts, articles, ancillary materials (other media, etc.) are needed to accomplish the objectives of the unit?*	*How will learning be facilitated: list podcasts, written assignments, quizzes, discussion boards/groups, face-to-face discussions (for hybrid classes), etc.*	*Quizzes, tests, written assignments, participation in discussions, etc.*