

University ADA Statement for Course Syllabi (revised August 2018):

Any student who believes s/he may need an accommodation based on the impact of a documented disability should first contact a Coordinator in the Office of Accessibility Services, Hatcher Hall, 740-351-3106 to schedule a meeting to identify potential reasonable accommodation(s). Students are strongly encouraged to initiate the accommodation process in the early part of the semester or as soon as the need is recognized. After meeting with the Coordinator, students are then required to meet with their instructor's during the instructor's office hours to discuss their specific needs related to their disability. The accommodation letter will be sent to the instructor and student via e-mail prior to the semester start date. Any questions regarding the accommodations on the letter should be addressed to the Coordinator of Accessibility Services. If a student does not make a timely request for disability accommodations and/or fails to meet with the Coordinator of Accessibility Services and the instructor, a reasonable accommodation might not be able to be provided.

Name	Student ID #	Date
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