SHAWNEE STATE UNIVERSITY
BOARD OF TRUSTEES

Meeting Minutes
June 9, 2017

Call to Order

Chairperson Howarth called the meeting to order at 1:15 p.m. noting the meeting was in compliance with RC § 121.22(F).

Roll Call

Members Present: Mr. Evans, Mr. Furbee, Ms. Hartop, Ms. Hash, Ms. Higgs-Horwell, Mr. Howarth, Dr. White, Mr. Williams, and Ms. Detty

Members Absent: Mr. Watson and Mr. Stiers

Approval of the April 14, 2017 Board Meeting Minutes

Ms. Higgs-Horwell moved and Mr. Evans seconded a motion to approve the April 14, 2017 minutes.

Without discussion, the Board unanimously approved said minutes.

Approval of the June 9, 2017 Agenda

Dr. White moved and Mr. Furbee seconded a motion to approve the June 9, 2017 agenda.

Without discussion, the Board unanimously approved said agenda.

Consent Agenda

1. Resolution F11-17, SSUDF Member Appointments
2. Resolution F12-17, Ratification of SSUDF Resolution 2017.3
3. Resolution ASA06-17, Award of Faculty Tenure
4. Resolution ASA07-17, Approval of Policy 2.04, Faculty Professional Leaves
5. Resolution ASA08-17, Approval of Duplicative Academic Program Report
6. Resolution ASA09-17, Approval of Institutional Participation in the Midwest Student Exchange Program

Chair Howarth directed the Board to review the action items on the Consent Agenda and asked if anyone wished to remove any items from the Consent Agenda.

Ms. Hash moved and Dr. White seconded a motion to approve the consent agenda.

Without discussion, the consent agenda was unanimously approved.

Academic and Student Affairs Committee Report

Ms. Higgs-Horwell reported on behalf of the Academic and Student Affairs Committee:

1. Dr. Bauer reported faculty retirements for the 2016-2017 academic year:

   Dr. Robert Deal, Professor, Department of Natural Sciences
   Ms. Gayle Massie, Professor, Department of Nursing
   Dr. James McPherson, Professor, Department of Rehab. and Sport Professions

   These three faculty have also been conferred the status of Professor Emeritus.

2. Dr. Bauer reported on faculty promotions. There were three (3) promotions to Professor and six (6) faculty who were promoted to Associate Professor and granted tenure.

3. Dr. Bauer reported on the presentation of the Distinguished Teaching Award by the University Faculty Senate, Academic and Scholarly Affairs Committee, to Dr. Jennifer Napper, Associate Professor, Department of Natural Sciences.

4. Academic Affairs Executive Report - Dr. Bauer reported on academic events and activities that have occurred since the last Board of Trustees meeting:

   The Summer Bridge Program has over 100 students registered. The six-week program will begin later this month.

   The Mathematics Department received a Bridges to Success Grant for $150,000 in order to continue development of Math pathways and co-requisite offerings and maintain its leadership role in Math education.

   SSU received a Choose Ohio First Grant for $240,000 to support minority students entering SSU's Gaming Programs.

   SSU received state approval to offer a Paramedic Certificate program and will also offer a new Concentration in Actuarial Science, Minor in Microbiology, Minor in Environmental Earth Science, and Minor in Environmental Life Science beginning Fall 2017. The Visual Impairment Program in Teacher Education is progressing and will be available during AY 2017-18.

   Beginning in Fall 2017, SSU will eliminate six associate degree programs and one baccalaureate program.

Renovation of the Health Science Building is nearly complete and designs for Phase 2 renovation of the Advanced Technology Building are nearing completion.
The Bear Cave, SSU's 24-hour room in the Clark Memorial Library, was a spring semester success and will re-open in fall semester.

Janet Stewart was selected as an OhioLINK OTN System Leader and will be attending the Open Textbook Network Summer Institute in August.

5. Mrs. Jennifer Hammonds, Acting Registrar, reported the Spring Commencement numbers. The total number of degrees conferred for Spring 2017 represents a 9.61% increase over Spring 2016.

6. Dr. Anne Marie Gillespie, Vice President for Enrollment Management & Student Affairs, reported on recent activities in Enrollment Management & Student Affairs. An EMSA infographic recaps 2016-2017 EMSA highlights.

Finance and Administration Committee Report

Mr. Williams reported on behalf of the Finance and Administration Committee:

1. Resolution F08-17, Approval of Compensation Increases Administrative Staff

   This resolution approves salary adjustments to eligible administrative staff as proposed.

   Mr. Williams moved and Mr. Evans seconded a motion to approve Resolution F08-17, Approval of Compensation Increases Administrative Staff

   Without discussion, the Board unanimously approved Resolution F08-17.

2. Resolution F09-17, Transfer of Property

   This resolution approves the proposed transfer of property that was gifted to the University to the SSU Foundation to provide opportunities for future growth initiatives.

   Mr. Williams moved and Ms. Hash seconded a motion to approve Resolution F09-17, Transfer of Property.

   Without discussion, the Board unanimously approved Resolution F09-17.

3. Resolution F10-17, Continuing University Spending Authority

   This resolution approves the continuation of the FY2017 operating budget pending the adoption of the State of Ohio's FY2018-FY2019 biennium budget and approval of the FY2018 budget by the Board of Trustees.

Mr. Williams moved and Mr. Evans seconded a motion to approve Resolution F10-17, Continuing University Spending Authority.

Without discussion, the Board unanimously approved Resolution F10-17.

4. FY17 Budget Status - Elinda Boyles reviewed the general fund operating budget as of May 31, 2017. Revenue is about 92% of budget which is running below pace for this same period last year; also for this same period, expenditures continue to be managed to hold spending a little above 86% of budget. These constraints are resulting in a spending pace of almost 5% less than for the same prior year period. Planned one-time uses of reserves for investment and efficiency projects are greater than budget due primarily to higher than anticipated first year implementation costs for the Oracle project and unbudgeted expenses associated with the interim moves and renovations required to achieve the first phase of the STEMM renovation project.

5. General Fund Reserves Investment Report - The GF reserves investment performance through May shows significant gain of over $1.4M. The University is taking advantage of the opportunity to preserve valuation gains for anticipated cash needs in 2018.

6. Capital Projects - Updates reveal considerable progress is being made.

    - The phase 2 Health Sciences project is on schedule to be completed by Fall 2017. The nursing department has begun moving to the newly renovated area.

    - Advanced Technology Center programming is complete and construction documents are being generated. This project enables expansion and upgrading of Plastics and digital gaming programs. Construction is anticipated to begin Spring 2018.

    - The Athletic Complex (Rhodes)/Student Recreation project is underway with kick-off and design team meetings held in recent weeks. Construction is anticipated to begin Summer 2018.

    - Townhouse renovation is making progress with all demolition work completed and construction done for student occupancy for fall 2017 semester.

7. SSUDF Update: Building Acquisition - Eric Braun and Elinda Boyles briefed the Committee on steps underway for the Development Foundation's acquisition of 221 Chillicothe Street to house the SSU Innovation Accelerator, including housing the Advancement and External Affairs Division and an upgraded Motion Capture studio. The presence of the University in downtown Portsmouth will invigorate the community and provide new avenues for program enhancement and student experiences.

Mr. Watson reported on behalf of the Executive Committee:

1. Resolution E03-17, 2017/2018 Schedule of Meetings – Shawnee State University Board of Trustees and its Committees

   Ms. Higgs-Horwell moved and Ms. Hash seconded a motion to approve Resolution E03-17, 2017/2018 Schedule of Meetings – Shawnee State University Board of Trustees and its Committees

   Without discussion, the Board unanimously approved Resolution E03-17.

Reports from Board Liaisons with other Organizations

None.

Comments from Constituent Groups and the Public

None.

President's Report

President Kurtz presented an end of year strategic plan update:

- Three new varsity teams
- Office 365 has been implemented and Oracle technology will go live on July 1st. These platforms will be key components to improved customer service and modernization.
- Grants expansion – have secured some significant six-figure grants and continue to pursue additional opportunities.
- NCET2 Conference – Shawnee State in partnership with Yost Labs were recognized as one of the top 40 university start-ups.
- We are 50% to the goal line in reaching the strategic plan vision of being a best-value university with a wide range of high quality signature programs. A huge step in that direction was accomplished last year with opportunities for growth in FY18.

Faculty Senate Report

Dr. Marc Scott, Associate Professor in the Department of English and Humanities and Director of the Summer Bridge Program, is the newly elected Faculty Senate President. Dr. Scott presented a report on Senate activities which included issues for FY18:

- Revised shared governance structure
- Streamline information sharing process with faculty
- College Credit Plus policies and procedures

New Business

1. Chair Howarth requested that Nominating Committee Chair, Ms. Higgs-Horwell, present the Committee's nominees for Board Officers for the upcoming year. Ms. Higgs-Horwell reported the Committee nominated Mr. Williams as Chair and Ms. Hartop as Vice Chair. Mr. Evans moved and Dr. White seconded a motion to approve the Board Officers as nominated. Without discussion, the Board unanimously approved the nominations.

2. According to the Bylaws of the Board of Trustees, Committee chairpersons and vice chairpersons shall be appointed by the Chairperson of the Board. Mr. Williams appointed the following for fiscal year 2018:

   Academic and Student Affairs Committee Chair: Francesca Hartop
   Academic and Student Affairs Committee Vice Chair: Sonie Hash
   Finance and Administration Chair: Joe Watson
   Finance and Administration Vice Chair: David Furbee

   According to the Board of Trustees Investment policy, the Chair shall each fiscal year appoint a member of the Board of Trustees Finance and Administration Committee to serve as Investment Committee Chair. Mr. Williams appointed David Furbee, Investment Committee Chair.

   The Executive Committee consists of the Board Chair, Board Vice Chair, and the Committee Chairs. According to the Bylaws of the Board of Trustees, The Board Chair may appoint an additional Board member to the Executive Committee when the Board Chair and Vice Chair are also Committee Chairs. For the next fiscal year, Mr. Williams appointed Bob Howarth to serve on the Executive Committee.

3. Chair Howarth acknowledged and thanked retiring Board of Trustees members, Brian Stiers, student member, and Melissa Higgs-Horwell, for their service to the Board and for their commitment to Shawnee State University. He also congratulated Cheryl Hacker, General Counsel, upon her retirement and thanked her for her advice, counsel and service to the Board.

Executive Session

Mr. Williams moved and Dr. White seconded a motion to move into Executive Session to review the employment of the University President.

Without discussion, the Board unanimously approved moving into Executive Session.

The Board moved into Executive Session at 1:40 p.m.

The Board unanimously agreed to exit Executive Session and returned to public session at 2:03 p.m.

Other Business

None

Adjournment

The Board was adjourned by acclamation at 2:07 p.m.

_____
Chairperson, Board of Trustees

_____
Secretary, Board of Trustees

RESOLUTION F11-17

SHAWNEE STATE UNIVERSITY DEVELOPMENT FOUNDATION MEMBER APPOINTMENTS

WHEREAS, as the sole member of the Shawnee State University Development Foundation, the Board of Trustees of Shawnee State University ratifies Foundation policies and members; and

WHEREAS, the Shawnee State University Development Foundation recommended the appointment of four new board members at its May 12, 2017 quarterly meeting;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Shawnee State University hereby approves the appointment of the following members to the Shawnee State University Development Foundation Board for the term expiring December 31, 2019, and the election of the following officers:

Three-year Term:

Chris Brown
Lisa Johnson
Lloyd Martin
Matt Wisecup

Officers – 2017
President – Dan Mooney
Vice President – Wayne Wheeler

(June 9, 2017)

RESOLUTION F12-17

RATIFICATION OF
SHAWNEE STATE UNIVERSITY
DEVELOPMENT FOUNDATION RESOLUTION 2017.3

WHEREAS, the Shawnee State University Development Foundation ("Foundation) approved the commemorative naming of a building at an SSUDF Board meeting on May 12, 2017; and

WHEREAS, in accordance with Foundation Bylaws, this action taken via Resolution 2017.3 (copy attached) requires ratification by the University's Board of Trustees; and

WHEREAS, the University's Board of Trustees acknowledges and appreciates the significant contribution made by Mr. James Kricker that benefits the growth of the University;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Shawnee State University hereby ratifies the SSU Development Foundation Resolution 2017.3, Commemorative Naming - Kricker Center.

(June 9, 2017)

RESOLUTION 2017.3

Commemorative Naming – Kricker Center

The following action shall be deemed taken by the Shawnee State University Development Foundation upon vote by the Development Foundation Board and University Board of Trustees:

WHEREAS, the Development Foundation received a significant gift from the below referenced donor according to agreed upon terms and conditions;

WHEREAS, the donor has requested a commemorative naming opportunity in acknowledgement of such gift; and

NOW, THEREFORE BE IT RESOLVED, at such time as the university occupies the building located on the property known as 221 Chillicothe Street, Portsmouth, Ohio, such building shall be named the Kricker Center.

RESOLUTION ASA06-17

AWARD OF FACULTY TENURE

WHEREAS, Shawnee State University and Shawnee Education Association entered into an agreement in August, 2012, for the purpose of granting tenure to faculty; and

WHEREAS, effective fall semester, 2013, the University implemented a tenure system; and

WHEREAS, in accordance with Board of Trustees Policy 2.15, awarding of tenure at Shawnee State University coincides with promotion to the rank of Associate Professor. Application for tenure, therefore, is included as part of the application for promotion to Associate Professor; and

WHEREAS, after recent action by College Promotion Committees, the Provost, and the President, the following faculty were promoted to Associate Professor:

- Dr. David DeSario, Mathematical Sciences
- Dr. Kimberly Inman, Natural Sciences
- Dr. Sean Dunne, Social Sciences
- Dr. Brian Richards, Social Sciences
- Dr. Leila Lomashvilli, English and Humanities
- Ms. Margaret Selby, Nursing

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Shawnee State University grants tenure to the above named Associate Professors.

(June 9, 2017)

RESOLUTION ASA07-17

APPROVAL OF POLICY 2.04, FACULTY PROFESSIONAL LEAVES

WHEREAS, Policy 2.04Rev, Faculty Development Program, was rescinded by the Board of Trustees in January 2013; and

WHEREAS, a new policy addressing faculty professional leave is recommended; and

WHEREAS, Policy 2.04, Faculty Professional Leaves, was developed and recommended by the Research and Scholarly Activities Committee of the University Faculty Senate; and

WHEREAS, the University Faculty Senate has approved the recommendation of this policy; and

WHEREAS, Policy 2.04, Faculty Professional Leaves, has been recommended by the Provost and President for Board of Trustees approval; and

WHEREAS, procedures are provided for information;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Shawnee State University hereby approves Policy 2.04, Faculty Professional Leaves.

(June 9, 2017)

Shawnee State University

POLICY TITLE:	FACULTY PROFESSIONAL LEAVES
POLICY NO. :	2.04
ADMIN CODE:	3362-2-05
PAGE NO.:	1 OF 3
EFFECTIVE DATE:	06/09/17
NEXT REVIEW DATE:	06/2020
RESPONSIBLE OFFICER(S):	VPAA
APPROVED BY:	BOARD OF TRUSTEES

1.0 PURPOSE

The primary purpose of this policy is to advance the academic competence of faculty members while enhancing their contribution to the University as scholars and teachers. Faculty Professional Leave (FPL) proposals typically focus on improvement of scholarship skills and knowledge and/or production of scholarly products. Faculty members may, however, use FPL for a substantial improvement in pedagogical or administrative skills and knowledge that are beneficial to both the faculty and the university. The FPL program is developed in compliance with Ohio Revised Code Section 3345.28. All provisions of O.R.C. 3345.28 will be adhered to in implementing this policy.

2.0 RESTRICTIONS

The FPL program is designed to provide faculty with a significant period of uninterrupted time to invest in their professional development.

2.1 Enrichment activities involving little or no investment in new skills and knowledge are not appropriate for the program.

2.2 Faculty should restrict any other employment activities during a leave to that which clearly advances or enhances the purpose of the FPL. Such employment must be expressly approved by the Provost

2.3 Proposals for faculty improvement designed to address long-term institutional priorities or targeted tuition reimbursement or training for approved program initiatives will not be covered under this policy but may be funded in other ways.

2.4 Faculty may not apply for the same educational opportunity under both FPL and another university faculty development program during the same year.

2.5 Tuition and fees incurred by the faculty member during FPL will not be reimbursed under this policy. In other words, one may apply for tuition and fee reimbursement or FPL, but not both during the same year.

3.0 ELIGIBILITY

Faculty seeking FPL must have been employed as a tenure-track or tenured faculty member for seven years and be otherwise eligible according to provisions of O.R.C. 3345.28.

3.1 Time served at another university, as an adjunct, full-time instructor, visiting or temporary faculty member or while on unpaid leave does not count towards the seven-year requirement.

3.2 A faculty member who takes an FPL, regardless of duration, becomes eligible again only after completing another seven years of service at SSU.

4.0 EVALUATION

As described in the underlying procedure, FPL applications will be evaluated and approved by both faculty peers and appropriate academic administrators. The President's final approval is required. Evaluators will place greatest weight on the merits of the proposal with regards to the professional development of the faculty member and the advancement of the mission of the University.

5.0 FACULTY OBLIGATIONS

Faculty who take an FPL must understand and consent to meeting certain obligations.

5.1 Faculty who take an FPL are required to return to SSU for a full academic year following completion of the FPL. The underlying procedure will address consequences for failure to return.

5.2 Faculty who take an FPL are required to submit a written report of goals and accomplishments within 60 calendar days of the date of their return to service at the university.

6.0 COMPENSATION

Faculty who take a one semester leave will be paid 100% of base salary. Faculty who take a two semester leave will be paid 66% of base salary.

6.1 The salary noted above is the total amount that may be earned by the faculty member from SSU general funds. Departments and colleges may not rehire faculty on FPL to teach or engage in other compensated activities.

6.2 The FPL application must describe any non-SSU compensation that the faculty member will receive while on FPL. Faculty members on FPL for one semester are prohibited under Ohio law and this policy from receiving additional compensation from an external source for FPL work.

6.3 A faculty member on a two semester FPL may supplement his/her salary through external sources, such as grants, provided that the activity to be compensated supports the purpose of the FPL and the external support combined with the reduced stipend does not raise the faculty member's compensation above the level of their base salary.

7.0 PROCEDURES

The Board of Trustees authorizes the President to establish procedures to effectively implement this policy.

History

Effective: 6/9/17 (Replaces previously rescinded policy)

INFORMATION ONLY

PROCEDURE TITLE:	FACULTY PROFESSIONAL LEAVES
PROCEDURE NO.:	2.04:1
RELATED POLICY:	2.04
PAGE NO.:	1 OF 4
RESPONSIBLE ADMINISTRATOR(S):	VPAA
EFECTIVE DATE:	06/09/17
NEXT REVIEW DATE:	06/2020
APPROVED BY:	PRESIDENT

1.0 This procedure addresses the application and approval of Faculty Professional Leave (FPL) under Board of Trustees Policy 2.04.

2.0 APPLICATION

2.1 Applicants shall submit a proposal, relevant supporting documentation, and an application form (available from the Provost's Office) for review and approval.

2.1.1 The proposal must include a detailed description and goals of the scholarly activity that the faculty member will pursue during leave. The proposal will detail how the activity will advance the faculty member’s professional development.

2.1.2 Proposals for FPL for advancement of pedagogical or administrative skills must include a rationale describing the benefits to Shawnee State University, as well as to the faculty member's professional development.

2.2 Employment during FPL is limited to employment that directly advances the goals of the FPL and must be approved in writing by the Provost. If the faculty member will be engaging in any employment activities (for SSU or any other employer, including self-employment and consulting) those activities must be described and justified in the application.

2.2.1 The proposal should include a list of any University employment activities (e.g. committee assignments, student organization advising, campus event planning) that the faculty member would otherwise be involved with so that appropriate substitutes may be found.

2.2.2 The FPL proposal must describe any non-SSU compensation that the faculty member will receive while on FPL. Per Policy 2.04, the faculty member may not receive compensation for FPL work from a non-

University agency or other external source, except as described in the following subsection.

2.2.3 A faculty member on a two semester FPL may supplement their salary through limited external sources, such as grants, provided that the activity to be compensated supports the purpose of the FPL and the external support combined with the reduced stipend does not raise the faculty member's compensation above the level of their base salary. Such compensation must be described in the proposal.

2.3 Required Approvals

Department Chairperson (if applicable), College Dean, University Faculty Senate Research and Scholarly Affairs Committee, Provost, and President

2.3.1 The Department Chairperson and College Dean will review the proposal and each include a statement of support or opposition (including reasons for such) on the application form but will not prevent the application from going forward. The Department Chairperson and College Dean will describe what actions will be needed to staff the courses that would otherwise be taught by the faculty member seeking FPL.

2.4 Application deadlines

2.4.1 The applicant shall deliver the packet of processed materials to University Faculty Senate Research and Scholarly Affairs Committee Chairperson by October 15, during the fall semester prior to the academic year of the proposed professional leave.

2.4.2 A spring submission date of March 15 follows the same requirements as the fall submission date. Spring applications for professional leave will not be considered for the following academic year but rather for ones thereafter.

2.4.3 The listed submission dates apply for either a one-semester or two-semester professional leave. If the submission dates fall on a weekend or holiday the suggested dates will be changed to the following work day.

3.0 CRITERIA FOR SELECTION

3.1 Evaluators will place greatest weight on the merits of the proposal with regards to the professional development of the faculty member and the advancement of the mission of the University.

3.2 Consideration will be given to the ability of the academic unit to arrange for alternate course staffing during the period of professional leave.

3.3 Consideration will be given to the total funds available for professional leave in a given year.

4.0 TERMS OF PROFESSIONAL LEAVE

4.1 Tenured or continuing contract faculty members with at least seven (7) years of employment at Shawnee State University are eligible to request FPL following the guidelines as established by the University Faculty Senate in consultation with the Provost and in accordance with the Policy 2.04 and requirements of Ohio Revised Code Section 3345.28.

4.2 FPL may take the form of:

4.2.1 One semester at 100% of base salary and full benefits.

4.2.2 One academic year (two semesters) at 66% of base salary and full benefits.

4.3. Within 60 days of the completion of the FPL, recipients will submit a written report of the goals and accomplishments while on FPL to the President and Provost that conforms to requirements of O.R.C. 3345.28 and agree to remain employed at the University for one (1) additional academic year. If the faculty member does not fulfill this requirement, s/he shall be required to refund the salary plus benefits received during the FPL.

4.3.1 The faculty member must submit a report to the President and Provost demonstrating attainment of goals that were established in the application/proposal. The report will include a description of the research, scholarship, or creative activity and a detailed accounting of accomplishments. The report may include attachments that verify accomplishments (e.g. manuscripts, presentations, performances) completed during the professional leave. It is also encouraged that the faculty member present findings and/or progress of the professional leave to the Shawnee State University community via the Faculty Festival of Achievement or other similar scheduled events.

4.4 Upon return to service, the faculty member shall be restored to his/her former teaching position and shall suffer no loss of rank or contract status.

4.5 Terms of the leave will be clearly stated in a letter from the University Provost to the faculty member.

History

Effective: 06/09/17

RESOLUTION ASA08-17

APPROVAL OF DUPLICATIVE ACADEMIC PROGRAM REPORT

WHEREAS, Section 3345.35 of the Ohio Revised Code requires that the boards of trustees of each state institution of higher education evaluate all courses and programs based on enrollment and student performance; and

WHEREAS, the Governor's Task Force on Affordability and Efficiency recommends that institutions should consider consolidating programs that are duplicated at other colleges and universities in their geographic area; and

WHEREAS, the Ohio Department of Higher Education has identified duplicative programs within each region of the state; and

WHEREAS, the Chancellor of the Ohio Department of Higher Education has requested that the boards of trustees of each state institutions conduct a study on duplicative programs; and

WHEREAS, a report resulting from this study has been completed including a list of duplicative programs, actions to be taken, and rationale; and

WHEREAS, the Provost and President have recommended this report for Board of Trustees approval;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Shawnee State University hereby approves the attached Report on Duplicative Academic Programs.

(June 9, 2017)

Duplicative Program Report
Submitted to the Ohio Department of Higher Education, April 2017

Narrative summarizing the identification of duplicate programs targeted for action.

Shawnee State University (SSU) is the most geographically isolated state university in Ohio. Ohio University, the closest main campus, is over 75 miles away. The nearest branch campus, Ohio University Southern, is approximately 30 miles away and the nearest Ohio community college, Rio Grande Community College, is nearly 50 miles from SSU.

SSU is a regional institution and attracts a majority of its students from a four-county region in south-central Ohio. Most SSU students are first generation college students with low or no EFC. Many require developmental education for college readiness. A majority of students who attend SSU are unlikely to attend the closest main campus, Ohio University, because of travel, cost, and/or admission standards.

SSU's Office of the Provost has reviewed the spreadsheet of Duplicative Academic Programs (Southeast Region) supplied by the Ohio Department of Higher Education (ODHE). Numbers of graduates, majors, cost, and other metrics were considered in this review. In part, SSU also used thresholds - 10 majors for associate and 20 majors for baccalaureate programs - that were reported to ODHE in January 2016 for low-performance program standards.

SSU initiated a comprehensive program review process prior to the current academic year. All academic programs including duplicative programs were evaluated based on enrollment data and low-performance thresholds. Seven academic programs (two duplicative programs listed herein) were identified for elimination. Others will be subject to further review.

This report has not been reviewed by the Shawnee State University Board of Trustees (BOT) but will be reviewed at its June 9 meeting. The BOT-approved report will be forwarded to ODHE with changes, if any, following the June meeting. Any questions concerning this report may be referred to:

Office of the Provost
Shawnee State University
940 Second Street
Portsmouth, OH 45662
Phone: 740-351-3641 or 740-351-3641

CIP codes used to identify duplicative programs have titles that are different from those used on SSU's campus so a program equivalent table is given below. Four associate programs/program areas and 17 baccalaureate programs/program areas were identified for reporting.

Associate Degree Programs

CIP Code & Title	SSU Academic Program
Humanities/Humanistic Studies	AA English and Humanities (includes concentrations in English, Communications)
Management Information Systems, General	AAB Information Technology Management
Business Administration and Management, General	AAB Business Management
Registered Nursing/Registered Nurse	AAS Nursing (ADN)

Baccalaureate Degree Programs

CIP Code & Title	SSU Academic Program
Ceramic Arts and Ceramics	BFA Studio Arts/Concentration Ceramics
Geology/Earth Science, General	BS Natural Science/Concentration Geology
Marketing/Marketing Management, General	BS Marketing
Photography	BFA Studio Arts/Concentration Photography
Fine/Studio Arts, General	BFA Studio Arts
Special Education and Teaching, General	BSE Intervention Specialist
Chemistry, General	BS Chemistry
International Relations and Affairs	BA International Relations
Mathematics, General	BS Mathematics
English Language and Literature, General	BA English
Athletic Training/Trainer	BS Athletic Training
History, General	BA History
Art/Art Studies, General	BFA Studio Arts
Biology/Biological Sciences, General	BS Biology
Sociology	BA Sociology
Psychology, General	BA Psychology
Business Administration and Management, General	BS Business Administration

PART I: Duplicate Programs (Southeast Region) Not Targeted for Action

Program Name	Rationale for Leaving Program in Its Current Form
AAB Information Technology Management	The AAB Information Technology Management is a two-year program that feeds into the BS Information Systems and other baccalaureate business programs (stackable degree). The program should be left in its current form due to: **Cost effectiveness** • Revenue sufficiency to support the program (all required courses are part of 2 + 2 associate to baccalaureate program)
AAB Business Management	The AAB Business Management is a two-year program that feeds into the BS Business Administration and other baccalaureate business programs (stackable degree). The program should be left in its current form due to: **Cost effectiveness** • Revenue sufficiency to support the program (all required courses are part of 2 + 2 associate to baccalaureate program)
AAS Nursing	The AAS Nursing is the largest associate degree program at SSU. It provides in-demand graduates for an important regional community health need. The program should be left in its current form due to: **Quality** • Student retention and completion within the program • Student employment outcomes **Centrality to the Institution's Mission** • Relevance of the program to the institution's strategic plan (signature program) • Importance of the program to the institution's reputation or recruiting efforts • Need for the program based on data for "in-demand" jobs **Cost-Effectiveness of the Program** • Revenue sufficiency to support the program • Ratio of number of graduates to FTE faculty/administrators

	Demand for the Program • Students enrolled > 200/year (3-year AVG) • Degrees/certificates awarded > 80/year (3-year AVG)
BFA Studio Arts	BFA Studio Arts has seven concentrations. Among those concentrations are Game and Simulation Arts (nationally ranked – Princeton Review), Graphic Design (high demand), and several smaller concentrations. Overall, the BFA Studio Arts should be left in its current form due to: **Centrality to the Institution's Mission** • Relevance of the program to the institution's strategic plan (includes one of SSU's signature programs) • Importance of the program to the institution's reputation or recruiting efforts (national ranking and reputation) **Cost-Effectiveness of the Program** • Revenue sufficiency to support the program • Ratio of number of graduates to FTE faculty/administrators **Demand for the Program** • Program enrollment patterns increasing over time • Students enrolled >250/year (3-year AVG) *Note that the average cost per degree is significantly lower (> 40%) than duplicative degree offered at Ohio University.*
BFA Studio Arts - Concentration Photography	The concentration in Photography is a small program but is an integral part of the BFA Studio Arts program (see above). The concentration should be left in its current form due to: **Cost-Effectiveness of the Program** • Revenue sufficiency to support the program • Ratio of number of graduates to FTE faculty/administrators *Note that the average cost per degree is significantly lower (34%) than duplicative degree offered at Ohio University.*
BS Natural Science - Concentration Geology	The concentration in Geology is a small program but is an integral part of a larger degree program, the BS in Natural Sciences, which is made up of four concentrations (Geology, Physics, Chemistry, Biology). Courses in the Geology concentration are necessary in order to offer the BS in Natural Science. The concentration should be left in its current form due to:

	Cost-Effectiveness of the Program • Revenue sufficiency to support the program • Ratio of number of graduates to FTE faculty/administrators **Demand for the Program** • Program enrollment increasing over time **STEM Program**
BS Marketing	The BS Marketing is a small program but has stable enrollment and an increasing number of graduates over the last five years. Courses offered within the program are integral to other Business major programs. The program should be left in its current form due to: **Cost-Effectiveness of the Program** • Revenue sufficiency to support the program • Ratio of number of graduates to FTE faculty/administrators *Note that the average cost per degree is significantly lower (22%) than duplicative degree offered at Ohio University.*
BSE Intervention Specialist	The BSE Intervention Specialist program produces graduates who are in demand and fill important roles in local and regional K-12 systems. The program should be left in its current form due to: **Quality** • Student retention and completion within the program • Student employment outcomes • Areas of specialization within the program that differentiate it from other programs in the same discipline offered in the region **Centrality to the Institution's Mission** • Relevance of the program to the institution's strategic plan • Importance of the program to the institution's reputation or recruiting efforts • Need for the program based on data for "in-demand" jobs **Cost-Effectiveness of the Program** • Revenue sufficiency to support the program • Ratio of number of graduates to FTE faculty/administrators

BS Chemistry	The BS in Chemistry is a small program but an important STEM offering for our region. Courses in the Chemistry program serve other degree programs generating efficiencies and cost effectiveness. The program should be left in its current form due to: **Quality** • Student employment outcomes • Successful student transfer or placement into graduate/professional school • Scholarly productivity of faculty and students **Cost-Effectiveness of the Program** • Revenue sufficiency to support the program • Ratio of number of graduates to FTE faculty/administrators **STEM Program** *Note that the average cost per degree is significantly lower (42%) than duplicative degree offered at Ohio University.*
BA International Relations	The BA in International Relations is a small program but has recently received a top 50 ranking through College Values Online. The program should be left in its current form due to: **Quality** • Successful student transfer or placement into graduate/professional school • Scholarly productivity of faculty and students **Cost-Effectiveness of the Program** • Revenue sufficiency to support the program • Ratio of number of graduates to FTE faculty/administrators *Note that the average cost per degree is significantly lower (36%) than duplicative degree offered at Ohio University.*
BS Mathematics	The BS in Mathematics is a small program but an important STEM offering for students in our region. Courses in the Mathematics program serve other degree programs, including Math Education, generating efficiencies and cost effectiveness. The program should be left in its current form due to:

	Quality • Student employment outcomes • Successful student transfer or placement into graduate/professional school • Scholarly productivity of faculty and students **Cost-Effectiveness of the Program** • Revenue sufficiency to support the program • Ratio of number of graduates to FTE faculty/administrators **STEM Program** *Note that the average cost per degree is significantly lower (19%) than duplicative degree offered at Ohio University.*
BA English	The BA English program is a small program with a growing enrollment. The program includes students who are pursuing the Adolescent/Young Adult Licensure in Language Arts. The program should be left in its current state due to: **Quality** • Successful student transfer or placement into graduate/professional school • Scholarly productivity of faculty and students **Centrality to the Institution's Mission** • Relevance of the program to the institution's strategic plan • Importance of the program to the institution's reputation or recruiting efforts **Cost-Effectiveness of the Program** • Revenue sufficiency to support the program *Note that the average cost per degree is significantly lower (13%) than duplicative degree offered at Ohio University.*
BA History	The BA History program is an intermediate size program. The program includes students who are pursuing the Adolescent/Young Adult Licensure in Social Studies. The program should be left in its current state due to: **Cost-Effectiveness of the Program** • Revenue sufficiency to support the program • Ratio of number of graduates to FTE faculty/administrators

	Demand for the Program • Program enrollment patterns over time • Students enrolled • Degrees/certificates awarded *Note that the average cost per degree is lower (4%) than duplicative degree offered at Ohio University.*
BS Biology	The BS Biology is one of our largest programs. The BS Biology includes the Biomedical Program. This program should be left in its current form due to: **Quality** • Student employment outcomes • Successful student transfer or placement into graduate/professional school • Scholarly productivity of faculty and students **Cost-Effectiveness of the Program** • Revenue sufficiency to support the program • Ratio of number of graduates to FTE faculty/administrators **Demand for the Program** • Program enrollment patterns over time • Students enrolled > 164/year (3-year AVG) **STEM Program** *Note that the average cost per degree is significantly lower (24%) than duplicative degree offered at Ohio University.*
BA Sociology	The BA Sociology is one of our largest programs. This program should be left in its current form due to: **Quality** • Successful student transfer or placement into graduate/professional school • Scholarly productivity of faculty and students **Cost-Effectiveness of the Program** • Revenue sufficiency to support the program • Ratio of number of graduates to FTE faculty/administrators

	Demand for the Program • Program enrollment patterns over time • Students enrolled > 100/year (3-year AVG) • Degrees/certificates awarded 28/year (3-year AVG) *Note that the average cost per degree is significantly lower (34%) than duplicative degree offered at Ohio University.*

BA Psychology	The BA Psychology is one of our largest programs. This program should be left in its current form due to: **Quality** • Successful student transfer or placement in graduate/professional school • Scholarly productivity of faculty and students **Cost-Effectiveness of the Program** • Revenue sufficiency to support the program • Ratio of number of graduates to FTE faculty/administrators **Demand for the Program** • Program enrollment patterns over time • Students enrolled >200/year (3-year AVG) • Degrees/certificates awarded 38/year (3-year AVG) *Note that the average cost per degree is significantly lower (30%) than duplicative degree offered at Ohio University.*
BS Business Administration	The BS Business Administration is one of our largest programs. This program should be left in its current form due to: **Centrality to the Institution's Mission** • Relevance of the program to the institution's strategic plan • Importance of the program to the institution's reputation or recruiting efforts **Cost-Effectiveness of the Program** • Revenue sufficiency to support the program • Ratio of number of graduates to FTE faculty/administrators

	Demand for the Program • Students enrolled > 130/year (3-year AVG) • Degrees/certificates awarded 30/year (3-year AVG) *Note that the average cost per degree is significantly lower (approx. 15%) than duplicative degree offered at Ohio University.*

Duplicate Programs (Southeast Region) Being Considered for Action:

Program Name	Action and Rationale	Collaboration Partners, if Applicable
AA English and Humanities	**Program closure** due to persistent low enrollment	NA
BS Athletic Training	**Program closure** due to persistent low enrollment	NA
BFA Studio Arts - Concentration Ceramics	**Program under further review** due to persistent low enrollment and low number of graduates	NA

RESOLUTION ASA09-17

APPROVAL OF INSTITUTIONAL PARTICIPATION IN THE MIDWEST STUDENT EXCHANGE PROGRAM

WHEREAS, in August of 2016 Shawnee State University became a member of the National Council of State Authorization Reciprocity Agreements (NC-SARA), a voluntary regional approach to state oversight of distance education and clinical/student teaching opportunities outside of the state of Ohio. In doing so, Shawnee State University became a member of the Midwestern Higher Education Compact (MHEC) comprised of institutions in Illinois, Iowa, Michigan, Missouri, North Dakota, South Dakota, Indiana, Kansas, Minnesota, Nebraska, Ohio, and Wisconsin; and

WHEREAS, to expand access and provide more affordable educational opportunities for students to attend out-of-state institutions at reduced costs, MHEC established the Midwest Student Exchange Program (MSEP), a multi-state tuition reciprocity program; and

WHEREAS, in accordance with Ohio Revised Code, 3333.172, the Chancellor of the Ohio Department of Higher Education endorses the Midwest Student Exchange Program and permits Ohio's institutions of higher education to participate in the program; and

WHEREAS, MSEP participating students will be charged for instructional and general fees no more than 150% of in-state student charges as long as the student remains in an undergraduate program and maintains satisfactory academic progress; and

WHEREAS, the parameters for each student to participate in the program will be determined annually based on assessment of the University's enrollment numbers and admission requirements;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Shawnee State University hereby approves the University's participation in the Midwest Student Exchange Program.

(June 9, 2017)

Spring 2017 Commencement Report

The spring 2017 commencement ceremony was held Saturday, May 6, 2017. There were approximately 536 degrees conferred to students with the breakdown by degree level as follows: 20 Masters, 335 Bachelors, and 181 Associates. The total number of degrees conferred this spring represents a 9.61 increase to last spring in which 489 degrees were conferred, 15 Masters, 294 Bachelors, and 179 Associates.

Below are the preliminary degrees (graduation petitioners) conferred by term for academic years 2014/15 through 2016/17. Summer graduates are included in either the fall or spring term based on the ceremony in which they participate.

Fall 2014	225	Fall 2015	211	Fall 2016	279
Spring 2015	534	Spring 2016	489	Spring 2017	536
Total 14/15	759	Total 15/16	700	Total 16/17	815

Board of Trustees Meeting

June 9, 2017

Prepared by the Office of the Registrar

Spring 2017 Preliminary Commencement Report

	Spring 2015	Spring 2016	Spring 2017
Total # of Degrees:	**534**	**489**	**536**
Total Masters Degrees:	**9**	**16**	**20**
Total Bachelor Degrees:	**328**	**294**	**335**
Total Associate Degrees:	**197**	**179**	**181**

MASTERS:		
Education	15	
Occupational Therapy	0	
Mathematics	5	
Total Masters Degrees:		**20**

BACHELORS:			
College of Professional Studies		**TOTAL**	
	Sports Studies	16	
	Business Administration	52	
	Nursing	13	
	Occupational Therapy	2	
	Health Sciences	5	
	Plastics Engin.Tech.	7	
	Computer Engin. Tech.	7	
	Environmental Engin. Tech.	4	
	Digital & Sim.Gaming Engin.	23	
	Athletic Training	6	
	Educational Studies	4	
	Early Childhood Educ PreK-3	21	
	Early Childhood Intervention Spec	10	
	Intervention Specialist K-12	0	
	Middle Childhood Education	8	
	TOTAL		**178**
College of Arts & Sciences			
	Social Sciences	4	
	Sociology	19	
	International Relations	0	
	Psychology	22	
	History	7	
	English Humanities	12	
	Mathematical Sciences	5	
	Fine Arts	35	
	Natural Science	18	
	Biology	14	
	Chemistry	1	
	Political Science	5	
	Philosophy and Religion	4	
	TOTAL		**146**
University College			
	Individualized Studies	11	
	TOTAL	**11**	**11**
	TOTAL BACHELOR DEGREES		**335**

ASSOCIATES:			
College of Professional Studies		**TOTAL**	
	Dental Hygiene	17	
	Emergency Medical Tech	0	
	Medical Laboratory Tech	10	
	Nursing	32	
	Occupational Therapy Asst.	22	
	Physical Therapy Asst.	18	
	Radiologic Technology	18	
	Respiratory Therapy	15	
	Technical Studies	0	
	Computer Aided Drafting/Des	1	
	Electromechanical Engin.Tech	6	
	Plastics Engineering Tech	0	
	Accounting	4	
	Business Management Tech	13	
	Legal Assisting	2	
	Information Tech. Management	5	
	TOTAL		**163**
College of Arts & Sciences			
	Arts & Humanities	2	
	Social Science	7	
	Mathematics	2	
	Natural Science	3	
	TOTAL		**14**
University College			
	Individualized Studies	0	
	General Studies	4	
	TOTAL		**4**
	TOTAL ASSOCIATE DEGREES		**181**

ENROLLMENT MANAGEMENT & STUDENT AFFAIRS 2016/17 RECAP

STUDENT LIFE/DIVERSITY INCLUSION

Greek average GPA 3.05

44 new 16/17 Greek members.

5 "Bear Pause" freshman focused programs .

"Bear Necessities" assisted 221 students in need 956 visits

5253 items

"Men Empowerment: Network" improved GPAs from 2.0 to 2.7

Diversity & Inclusion hosted 20+ programs connecting with more than 300 students.

ATHLETICS

22 SAs earned 4.0 GPA

40 Graduates

28 Daktronics NAIA Scholar Awards

4 NAIA "All-American Athletes"

CONGRATULATIONS TO JEFF NICKEL WOMEN'S BASKETBALL & ERIC PUTNAM TRACK/CROSS COUNTRY MID-SOUTH CONFERENCE COACHES OF THE YEAR RECIPIENTS

COUNSELING & HEALTH SERVICES

1912 students seen in SSU Health Clinic

2072 appointment attended

115 Crisis appointments

1326 hours seeing students

180 students attended group sessions

DEAN OF STUDENTS

WOW!

"Red Flag Campaign" raised $466 for an emergency fund

"Second Chance" Spring GPAs

4 over 3.5 4 over 3.0 3 over 2.5

356 "Refer a Student" early alerts

STUDENT BUSINESS OPERATIONS

Survey results 95% satisfaction rate.

5690 processed FAFSA applications for 16/17 Academic year.

95 students received VA Benefits

745 processed Petitions to graduate

ADMISSIONS

7 campus events

"Plastics Day" "Showcase Days" "Stand Out Day" "Pre-Med Day" "Health Science Day"

connecting with 650 students & families

500 Campus tours

25 school group visits

Upcoming Events: "Bridge Program" "Fall Orientations" "CCP Orientations:"

Housing & Residence Life

Housed 891 students 16/17

Developed 5 new student initiatives for 17/18

300 Residential students attended the "End of Year" cookout hosted by Neal Hatcher.

Upcoming events:

Fall Orientations * WOW 8/18-8/20/17 * Week Of Welcome 8/21-8/25/17

Freshman Move-in 8/18/17 * Fall Semester starts 8/21/17

RESOLUTION F08-17

APPROVAL OF COMPENSATION INCREASES
ADMINISTRATIVE STAFF

WHEREAS, a comprehensive analysis of administrative classification duties was undertaken relying upon objective research (i.e., CUPA-HR compensation surveys); and

WHEREAS, the administrative (non-executive) staff has realized increases to their contributions toward health care costs equivalent to other employment groups; and

WHEREAS, the Board of Trustees has long been committed to strategic efforts to establish and sustain competitive administrative salaries and benefits essential to recruit and retain highly qualified professional staff while prudently managing university resources; and

WHEREAS, the President and the Vice President for Finance and Administration have reviewed all relevant data and recommend that eligible administrative staff whose salaries are below market receive an adjustment to base salaries of up to 5.0% and all others receive a non-recurring amount equivalent to 2.0% of base salaries but not less than $500 for full time and $250 for part time employees, effective July 1, 2017;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Shawnee State University approves the administrative staff compensation adjustments as proposed.

(June 9, 2017)

RESOLUTION F09-17

TRANSFER OF PROPERTY

WHEREAS, on April 1, 2011, Our Lady of Bellefonte Hospital granted, as a donation, to the University the property located at 310-312 Chillicothe Street, Portsmouth, Ohio (Parcel # 30-0798) (the "Property"), by Deed recorded at Book 289, Page 193 of the Scioto County Records; and

WHEREAS, the University and the Shawnee State University Development Foundation ("Foundation") desire to convey title of the Property by Quit Claim Deed (attached) into the name of the Foundation; and

WHEREAS, the University has not utilized the Property to date and its proximity to other Foundation properties enables options and opportunities that will support the University and the Community; and

WHEREAS, the President recommends the transfer of this Property to the Foundation; and

WHEREAS, through its Board, the Foundation, authorized acceptance of the property per Resolution 2017.1 (attached);

THEREFORE, BE IT RESOLVED, that the Shawnee State University Board of Trustees approves the transfer of the Property by Quit Claim Deed to the Shawnee State University Development Foundation.

(June 9, 2017)

QUIT CLAIM DEED

KNOW ALL MEN BY THESE PRESENTS THAT **THE BOARD OF TRUSTEES OF SHAWNEE STATE UNIVERSITY,** an Ohio body politic and instrumentality of the State of Ohio formed pursuant to Ohio Revised Code Section 3362, of 940 Second Street, Portsmouth, OH 45662, (the "Grantor"), and **SHAWNEE STATE UNIVERSITY DEVELOPMENT FOUNDATION** (the "Grantee"), of 940 Second Street, Portsmouth, OH 45662,

WITNESSETH: That for and in consideration of the sum of ONE DOLLAR ($1.00), cash in hand paid and other good and valuable consideration including the charitable nature of both the Grantor and Grantee, the receipt of all of which is hereby acknowledged, the Grantor, having authority to execute this Quit Claim Deed pursuant to Shawnee State University Resolution No. F09-17, does hereby bargain, sell and quit claim unto the Grantee, certain land lying and being in Scioto County, Ohio, and described as follows: Situated in the City of Portsmouth, County of Scioto and State of Ohio, to-wit;

> The North 43 feet 8 inches of Lot 505 in the plan of subdivision of outlots numbers 24, 25, 31, 32 and 33 as said plan appears of record in Volume 0., page 409, Record of Deeds of Scioto County, Ohio. Said real property fronting 43 feet 8 inches on the East side of Chillicothe Street in said city and extending back and East of equal width 130 feet more or less to an alley in the rear thereof, reserving, however, to Moses Lehman, his heirs and assigns, forever, the right to use free of cost the South wall extending from Chillicothe Street East of the three-story brick building standing on the tract above described (being the same three-story building described in the deed from Max Lehman and wife to Moses Lehman in deed dated July 1, 1912, recorded in Deed Book 1.04, Page 25, Record of Deeds of said county) and which reservation is fully set forth in a deed from Moses Lehman and wife to Simon G. Lehman and Sylvan Lehman dated February 24, 1926, recorded in Deed Book 166, Page 288 of the Records of Deeds of Scioto County, Ohio.
>
> Parcel # 30-0798

Previous Reference: Volume 289 Pg. 193, of the Deed Records of the Scioto County Recorder.

To have and to hold the same, with all the privileges and appurtenances thereunto belonging, to said Grantee, his heirs and assigns forever.

BOARD OF TRUSTEES,
SHAWNEE STATE UNIVERSITY

By:_____
Printed Name: Robert Howarth
Its: Chairman

STATE OF OHIO :

COUNTY OF _____ :

I, _____, a Notary Public in and for the county aforesaid, do hereby certify that the foregoing Deed was this day produced to me in said county and duly acknowledged before me by Robert Howarth, as Chairman, on behalf of the Board of Trustees of Shawnee State University, who first stated he is the Chairman and that he is authorized to execute the foregoing document and the execution of same is his free, voluntary and true act on behalf of said public entity and the free, voluntary and true act of said public entity, on this _____ day of _____, 2017.

Given under my hand this _____ day of _____, 2017.

_____
NOTARY PUBLIC

My Commission expires: _____

This instrument prepared by:

Christopher Furey, Esq.
Bricker & Eckler, LLP
1001 Lakeside Ave. East
Suite 1350
Cleveland, Ohio 44114

RESOLUTION 2017.1

A RESOLUTION AUTHORIZING THE ACCEPTANCE OF PROPERTY FROM SHAWNEE STATE UNIVERSITY TO SHAWNEE STATE UNIVERSITY FOUNDATION

WHEREAS, the Shawnee State University Development Foundation, through its board, (the "Foundation") acts as the conduit for all donated funds and contributions on behalf of Shawnee State University (the "University") per the Policies Shawnee State University and Shawnee State Development Foundation, approved by the Board of Trustees of July 13, 2012 (the "Foundation Policies"); and

WHEREAS, on April 1, 2011, Our Lady of Bellefonte Hospital granted, as a donation, to the University the property located at 310-312 Chillicothe Street, Portsmouth, Ohio (Parcel # 30-0798) (the "Property"), by Deed recorded at Book 289, Page 193 of the Scioto County Records.; and

WHEREAS, per the Foundation and University Policies and Procedures, the Property should have been originally conveyed so to have the Property titled in the name of the Foundation; and

WHEREAS, the University and the Foundation desire to convey title of the Property into the name of the Foundation;

NOW, THEREFORE, BE IT RESOLVED by the Board of the Shawnee State University Development Foundation, as follows:

Section 1. **Acceptance of Transfer.** Pursuant to Section 7.1.11 of the Foundation Policies and in accordance with Section 3.1 of the University Policies and contingent upon approval by the University Board of Trustees, the Foundation hereby agrees to accept the Property by Quit Claim Deed from Shawnee State University (form attached hereto as "Exhibit A").

May 12, 2017

RESOLUTION F10-17

CONTINUING UNIVERSITY SPENDING AUTHORITY

WHEREAS, the State of Ohio has not completed deliberations on the State's budget including the determination of higher education funding or tuition and fee parameters for the fiscal 2018 -2019 biennium; and

WHEREAS, it is necessary to continue to meet University financial obligations, including payment of salaries and other operating expenditures pending the adoption of the state's budget;

THEREFORE, BE IT RESOLVED, the Board of Trustees approves University spending authority consistent with the level of resources as approved for FY2017 until such time the state funding levels are determined and the FY2018 operating budget is approved by the Board.

(June 9, 2017)

Shawnee State University

FY17 General Fund Budget

Status through May 31

	FY16			FY17		
	ACTUAL AS OF 5/31	ACTUAL FULL YEAR	% AS OF 5/31	ACTUAL AS OF 5/31	BUDGET FULL YEAR	% AS OF 5/31
Operating Revenue	**$46,891,798**	**$47,365,578**	**99.00%**	**$43,283,446**	**$47,158,268**	**91.78%**
Operating Expenditures & Transfers	**$44,430,961**	**$49,315,437**	**90.10%**	**$42,225,326**	**$48,900,803**	**86.35%**
OPERATING SURPLUS (DEFICIT)	**$2,460,837**	**($1,949,861)**		**$1,058,120**	**($1,742,535)**	

Shawnee State University

FY17 General Fund Revenue

Status through May 31

REVENUE	FY16 ACTUAL AS OF 5/31	FY16 ACTUAL FULL YEAR	FY16 % AS OF 5/31	FY17 ACTUAL AS OF 5/31	FY17 BUDGET FULL YEAR	FY17 % AS OF 5/31
State Funding	$15,128,746	$16,303,575	92.79%	$12,962,335	$15,716,455	82.48%
Tuition & Student Fees	$30,914,375	$30,120,603	102.64%	$29,463,028	$30,319,355	97.18%
Other Income	$586,421	$679,143	86.35%	$568,532	$832,908	68.26%
Transfers from Other Funds	$262,256	$262,256	100.00%	$289,550	$289,550	100.00%
TOTAL REVENUE	**$46,891,798**	**$47,365,578**	**99.00%**	**$43,283,446**	**$47,158,268**	**91.78%**

Shawnee State University

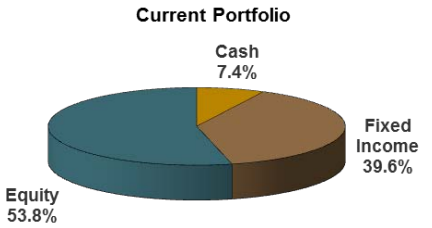
FY17 General Fund Expenditures

Status through May 31

EXPENDITURES & TRANSFERS	FY16 ACTUAL AS OF 5/31	FY16 ACTUAL FULL YEAR	FY16 % AS OF 5/31	FY17 ACTUAL AS OF 5/31	FY17 BUDGET FULL YEAR	FY17 % AS OF 5/31
Compensation Expenditures	$30,483,092	$33,400,534	91.27%	$29,227,033	$33,809,921	86.45%
Non-Compensation Expenditures	$10,559,553	$12,538,407	84.22%	$9,693,964	$11,791,054	82.21%
Transfers to Other Funds	$3,388,317	$3,376,497	100.35%	$3,304,328	$3,299,828	100.14%
TOTAL EXPENDITURES & TRANSFERS	**$44,430,961**	**$49,315,437**	**90.10%**	**$42,225,326**	**$48,900,803**	**86.35%**

Shawnee State University
Asset Allocation – As of May 31, 2017

Asset Class	Market Value	% of Assets	Target %
Cash Equivalents			
TIAA-CREF Trust Company Cash Deposit Account	$1,295,300	7.4%	
Total Cash Equivalents	***$1,295,300***	***7.4%***	***1.0%***
Fixed Income			
U.S. Treasury Obligations	1,833,398	10.5%	
U.S. Government Agencies	810,094	4.7%	30.0%
Corporate Bonds	1,868,454	10.7%	
DFA Inflation Protected SEC Fund	$2,237,289	12.8%	15.0%
Total Fixed Income	***$6,749,235***	***38.7%***	***45.0%***
Domestic Equity			
TIAA-CREF Large Cap Value Index Fund	$1,719,540	9.9%	10.0%
TIAA-CREF Large Cap Growth Index Fund	$1,641,048	9.4%	9.0%
AMG MG Fairpointe Mid Cap Fund	$863,389	5.0%	5.0%
Nationwide Geneva Mid-Cap Growth Fund	$869,396	5.0%	5.0%
Nuveen NWQ Small Cap Value Fund	$246,673	1.4%	1.5%
Wasatch Small Cap Growth Fund	$250,038	1.4%	1.5%
Cohen & Steers Real Estate Fund	$211,058	1.2%	2.0%
Vanguard REIT Index Fund	$208,819	1.2%	2.0%
Total Domestic Equity	***$6,009,961***	***34.5%***	***36.0%***
International Equity			
TIAA-CREF International Equity Index Fund	$1,797,051	10.3%	10.0%
DFA Emerging Markets Portfolio Fund	$396,075	2.3%	2.0%
DFA Emerging Markets Small Cap Fund	$398,728	2.3%	2.0%
MFS International New Discovery Fund	$388,584	2.2%	2.0%
Oakmark International Small Cap Fund	$383,723	2.2%	2.0%
Total International Equity	***$3,364,161***	***19.3%***	***18.0%***
Total Portfolio Market Value	**$17,418,657**	**100.0%**	**100.0%**



RESOLUTION F08-17

APPROVAL OF COMPENSATION INCREASES
ADMINISTRATIVE STAFF

WHEREAS, a comprehensive analysis of administrative classification duties was undertaken relying upon objective research (i.e., CUPA-HR compensation surveys); and

WHEREAS, the administrative (non-executive) staff has realized increases to their contributions toward health care costs equivalent to other employment groups; and

WHEREAS, the Board of Trustees has long been committed to strategic efforts to establish and sustain competitive administrative salaries and benefits essential to recruit and retain highly qualified professional staff while prudently managing university resources; and

WHEREAS, the President and the Vice President for Finance and Administration have reviewed all relevant data and recommend that eligible administrative staff whose salaries are below market receive an adjustment to base salaries of up to 5.0% and all others receive a non-recurring amount equivalent to 2.0% of base salaries but not less than $500 for full time and $250 for part time employees, effective July 1, 2017;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Shawnee State University approves the administrative staff compensation adjustments as proposed.

(June 9, 2017)

RESOLUTION F09-17

TRANSFER OF PROPERTY

WHEREAS, on April 1, 2011, Our Lady of Bellefonte Hospital granted, as a donation, to the University the property located at 310-312 Chillicothe Street, Portsmouth, Ohio (Parcel # 30-0798) (the "Property"), by Deed recorded at Book 289, Page 193 of the Scioto County Records; and

WHEREAS, the University and the Shawnee State University Development Foundation ("Foundation") desire to convey title of the Property by Quit Claim Deed (attached) into the name of the Foundation; and

WHEREAS, the University has not utilized the Property to date and its proximity to other Foundation properties enables options and opportunities that will support the University and the Community; and

WHEREAS, the President recommends the transfer of this Property to the Foundation; and

WHEREAS, through its Board, the Foundation, authorized acceptance of the property per Resolution 2017.1 (attached);

THEREFORE, BE IT RESOLVED, that the Shawnee State University Board of Trustees approves the transfer of the Property by Quit Claim Deed to the Shawnee State University Development Foundation.

(June 9, 2017)

QUIT CLAIM DEED

KNOW ALL MEN BY THESE PRESENTS THAT **THE BOARD OF TRUSTEES OF SHAWNEE STATE UNIVERSITY,** an Ohio body politic and instrumentality of the State of Ohio formed pursuant to Ohio Revised Code Section 3362, of 940 Second Street, Portsmouth, OH 45662, (the "Grantor"), and **SHAWNEE STATE UNIVERSITY DEVELOPMENT FOUNDATION** (the "Grantee"), of 940 Second Street, Portsmouth, OH 45662,

WITNESSETH: That for and in consideration of the sum of ONE DOLLAR ($1.00), cash in hand paid and other good and valuable consideration including the charitable nature of both the Grantor and Grantee, the receipt of all of which is hereby acknowledged, the Grantor, having authority to execute this Quit Claim Deed pursuant to Shawnee State University Resolution No. F09-17, does hereby bargain, sell and quit claim unto the Grantee, certain land lying and being in Scioto County, Ohio, and described as follows: Situated in the City of Portsmouth, County of Scioto and State of Ohio, to-wit;

> The North 43 feet 8 inches of Lot 505 in the plan of subdivision of outlots numbers 24, 25, 31, 32 and 33 as said plan appears of record in Volume 0., page 409, Record of Deeds of Scioto County, Ohio. Said real property fronting 43 feet 8 inches on the East side of Chillicothe Street in said city and extending back and East of equal width 130 feet more or less to an alley in the rear thereof, reserving, however, to Moses Lehman, his heirs and assigns, forever, the right to use free of cost the South wall extending from Chillicothe Street East of the three-story brick building standing on the tract above described (being the same three-story building described in the deed from Max Lehman and wife to Moses Lehman in deed dated July 1, 1912, recorded in Deed Book 1.04, Page 25, Record of Deeds of said county) and which reservation is fully set forth in a deed from Moses Lehman and wife to Simon G. Lehman and Sylvan Lehman dated February 24, 1926, recorded in Deed Book 166, Page 288 of the Records of Deeds of Scioto County, Ohio.
>
> Parcel # 30-0798

Previous Reference: Volume 289 Pg. 193, of the Deed Records of the Scioto County Recorder.

To have and to hold the same, with all the privileges and appurtenances thereunto belonging, to said Grantee, his heirs and assigns forever.

BOARD OF TRUSTEES,
SHAWNEE STATE UNIVERSITY

By:_____
Printed Name: Robert Howarth
Its: Chairman

STATE OF OHIO :

COUNTY OF _____ :

I, _____, a Notary Public in and for the county aforesaid, do hereby certify that the foregoing Deed was this day produced to me in said county and duly acknowledged before me by Robert Howarth, as Chairman, on behalf of the Board of Trustees of Shawnee State University, who first stated he is the Chairman and that he is authorized to execute the foregoing document and the execution of same is his free, voluntary and true act on behalf of said public entity and the free, voluntary and true act of said public entity, on this _____ day of _____, 2017.

Given under my hand this _____ day of _____, 2017.

_____
NOTARY PUBLIC

My Commission expires: _____

This instrument prepared by:

Christopher Furey, Esq.
Bricker & Eckler, LLP
1001 Lakeside Ave. East
Suite 1350
Cleveland, Ohio 44114

RESOLUTION 2017.1

A RESOLUTION AUTHORIZING THE ACCEPTANCE OF PROPERTY FROM SHAWNEE STATE UNIVERSITY TO SHAWNEE STATE UNIVERSITY FOUNDATION

WHEREAS, the Shawnee State University Development Foundation, through its board, (the "Foundation") acts as the conduit for all donated funds and contributions on behalf of Shawnee State University (the "University") per the Policies Shawnee State University and Shawnee State Development Foundation, approved by the Board of Trustees of July 13, 2012 (the "Foundation Policies"); and

WHEREAS, on April 1, 2011, Our Lady of Bellefonte Hospital granted, as a donation, to the University the property located at 310-312 Chillicothe Street, Portsmouth, Ohio (Parcel # 30-0798) (the "Property"), by Deed recorded at Book 289, Page 193 of the Scioto County Records.; and

WHEREAS, per the Foundation and University Policies and Procedures, the Property should have been originally conveyed so to have the Property titled in the name of the Foundation; and

WHEREAS, the University and the Foundation desire to convey title of the Property into the name of the Foundation;

NOW, THEREFORE, BE IT RESOLVED by the Board of the Shawnee State University Development Foundation, as follows:

Section 1. **Acceptance of Transfer.** Pursuant to Section 7.1.11 of the Foundation Policies and in accordance with Section 3.1 of the University Policies and contingent upon approval by the University Board of Trustees, the Foundation hereby agrees to accept the Property by Quit Claim Deed from Shawnee State University (form attached hereto as "Exhibit A").

May 12, 2017

RESOLUTION F10-17

CONTINUING UNIVERSITY SPENDING AUTHORITY

WHEREAS, the State of Ohio has not completed deliberations on the State's budget including the determination of higher education funding or tuition and fee parameters for the fiscal 2018 -2019 biennium; and

WHEREAS, it is necessary to continue to meet University financial obligations, including payment of salaries and other operating expenditures pending the adoption of the state's budget;

THEREFORE, BE IT RESOLVED, the Board of Trustees approves University spending authority consistent with the level of resources as approved for FY2017 until such time the state funding levels are determined and the FY2018 operating budget is approved by the Board.

(June 9, 2017)

RESOLUTION F11-17

SHAWNEE STATE UNIVERSITY DEVELOPMENT FOUNDATION MEMBER APPOINTMENTS

WHEREAS, as the sole member of the Shawnee State University Development Foundation, the Board of Trustees of Shawnee State University ratifies Foundation policies and members; and

WHEREAS, the Shawnee State University Development Foundation recommended the appointment of four new board members at its May 12, 2017 quarterly meeting;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Shawnee State University hereby approves the appointment of the following members to the Shawnee State University Development Foundation Board for the term expiring December 31, 2019, and the election of the following officers:

Three-year Term:

Chris Brown
Lisa Johnson
Lloyd Martin
Matt Wisecup

Officers – 2017
President – Dan Mooney
Vice President – Wayne Wheeler

(June 9, 2017)

RESOLUTION F12-17

RATIFICATION OF
SHAWNEE STATE UNIVERSITY
DEVELOPMENT FOUNDATION RESOLUTION 2017.3

WHEREAS, the Shawnee State University Development Foundation ("Foundation) approved the commemorative naming of a building at an SSUDF Board meeting on May 12, 2017; and

WHEREAS, in accordance with Foundation Bylaws, this action taken via Resolution 2017.3 (copy attached) requires ratification by the University's Board of Trustees; and

WHEREAS, the University's Board of Trustees acknowledges and appreciates the significant contribution made by Mr. James Kricker that benefits the growth of the University;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Shawnee State University hereby ratifies the SSU Development Foundation Resolution 2017.3, Commemorative Naming - Kricker Center.

(June 9, 2017)

RESOLUTION 2017.3

Commemorative Naming – Kricker Center

The following action shall be deemed taken by the Shawnee State University Development Foundation upon vote by the Development Foundation Board and University Board of Trustees:

WHEREAS, the Development Foundation received a significant gift from the below referenced donor according to agreed upon terms and conditions;

WHEREAS, the donor has requested a commemorative naming opportunity in acknowledgement of such gift; and

NOW, THEREFORE BE IT RESOLVED, at such time as the university occupies the building located on the property known as 221 Chillicothe Street, Portsmouth, Ohio, such building shall be named the Kricker Center.

Status of Construction/Renovation Projects through May 31, 2017

Project	Status	Projected Budget	Funding Source
Health Sciences Program Expansion (STEMM) Phase 1	• Phase I ATC & Kricker Hall complete. • Project 99% complete.		
Health Sciences Program Expansion (STEMM) Phase 2	• The space vacated by the MOT, PT and Sports Professions departments are now renovated to add additional space for both ADN and BSN programs. This includes a new zoned air handling unit, central vacuum and compressed air for the labs, and all new finishes. This project will also allow all Nursing Faculty to have offices in the space, as well as classrooms sized for increased enrollment. • Project started 1/4/17; 90% complete. • Phase 2 to be complete Fall, 2017.	$ 4,000,000 $ 350,000	State Capital Local Funds
Advanced Technology Center/Technology and Industrial Buildings Rehabilitation	• Programming complete. Design development complete. Construction documents started. • Additional spaces on the first floor are being designed to modernize the entire main entrance and classrooms to further develop the Business and Engineering Programs' collaboration effort that was initiated with the Health Sciences Programs Expansion Project. New finishes, HVAC, and restroom renovations will be included. • Plastics and digital gaming programs being redesigned and rightsized for future growth.	$ 4,280,000	State Capital
Athletic Complex (Rhodes Center)/Recreation, Student Health & Wellness	• Architect selected. Project kick off meeting complete. • The planned facility improvements include, but are not limited to: upgrading of the building's life safety systems, ADA access, and facility infrastructure; replacement of the original (circa 1983) pool filtration systems; separating the athletic programs' cardiovascular area to permit additional space and modernization of a general student fitness area; upgrading of deteriorated exterior areas.	$ 7,150,000	Bond & Local
Townhouse Renovation Project Phase 3	• Complete renovation of 8 Townhouse apartments (2 quads - units 9-16). • Renovations will replace all existing drywall with new high impact drywall. Project will renovate 32 bedrooms, 8 kitchens, 8 living rooms, and 16 bathrooms. All rooms will be examined for water infiltration, missing or degraded insulation, and damaged ductwork. All new sub-floors to be installed on 1st and 2nd floors; vinyl flooring will replace carpet in all 8 apartments. • Project scheduled to begin May, 2017; scheduled for completion August, 2017.	$ 840,000	Bond & Local
Library Rehabilitation	* Project pending review of funding needs and facilities assessment results.	TBD	State Capital
Facilities Campus Master Plan Update	• Committee identified. • Existing Campus Master Plan being reviewed. • Phased approach being evaluated. • Campus facility assessment to be completed by December, 2017.	TBD	State Capital
Fine Arts and Massie Hall Chiller Renewal Project	• Replace 3 compressors and modernize controls to create an updated efficient chiller plant for 2 of our largest buildings. • Both chiller plants serve multiple buildings and will serve the cooling needs for another 10 years while gaining 5-10% in efficiency. • Massie Hall complete; Fine Arts 50% complete.	$ 286,603.00	State Capital

RESOLUTION 2017.2

Purchase & Financing of Real Estate known as 221 Chillicothe Street

WHEREAS, BURG DMI, LLC, the owner of certain real estate described above, said real estate being contiguous to campus and advantageous to the university's Innovation Center project, has been offered to the Shawnee State University Development Foundation ("Foundation") for purchase as a bargain sale wherein the seller/donor will gift a portion and sell a portion of the real estate to the Development Foundation.

WHEREAS, the owner of this real estate has agreed to seller finance a portion of the purchase price as hereinafter described and it is deemed in the best interest of the Foundation to purchase certain real estate according to the terms herein.

NOW THEREFORE, it is RESOLVED, that the Foundation shall purchase from BURG DMI, LLC, the real estate known as 221 Chillicothe Street, Portsmouth, Ohio and adjacent West Parking, more fully described on Exhibit "A" hereto, for the price of Eight Hundred Thousand Dollars ($800,000.00).

The Foundation Executive Director is hereby authorized to perform all necessary acts to carry out such purchase, including but not limited to execution of a purchase agreement, HUD-1 Settlement Statement, and other documents and disclosures related to a closing and transfer of title; including distribution of unrestricted funds, funds restricted for the ITAC project, or other funds otherwise appropriately restricted for the Innovation Center project, for a down payment in an amount not to exceed Four Hundred Thousand Dollars ($400,000.00), for distribution of like funds for closing costs and prorations in an amount not to exceed Fifty Thousand Dollars ($50,000.00), and to execute any and all financing documents in favor of the seller not to exceed Five Hundred Thousand Dollars ($500,000) at an interest rate not to exceed five percent, interest only for three years with a three year maturity.

Informational

RESOLUTION 2017.2

Purchase & Financing of Real Estate known as 221 Chillicothe Street

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Informational

RESOLUTION E03-17

2017/2018 SCHEDULE OF MEETINGS
SHAWNEE STATE UNIVERSITY BOARD OF TRUSTEES
AND ITS COMMITTEES

WHEREAS, the Shawnee State University meets as a public body under Ohio law, with meetings publicized and open to those who wish to attend; and

WHEREAS, a 2017/2018 Shawnee State University Board of Trustees meeting schedule has been developed so that it can be released well in advance, and that schedule of meetings is now being recommended for approval;

THEREFORE BE IT RESOLVED, that the Board of Trustees of Shawnee State University adopts the 2017/2018 schedule of meetings for the Board and its committees.

(June 9, 2017)

Shawnee State University

2017/2018 BOARD OF TRUSTEES MEETING SCHEDULE

Date	Finance and Administration Committee	Academic and Student Affairs Committee	Board of Trustees Meeting
Friday, August 11, 2017	9:00 a.m. University Center 214	10:15 a.m. University Center 215	1:15 p.m. University Center 215
Friday, October 13, 2017	9:00 a.m. University Center 214	10:15 a.m. University Center 215	1:15 p.m. University Center 215
Friday, December 15, 2017	9:00 a.m. University Center 214	10:15 a.m. University Center 215	11:30 a.m. University Center 214
Friday, February 09, 2018	9:00 a.m. University Center 214	10:15 a.m. University Center 215	1:15 p.m. University Center 215
Friday, April 13, 2018	9:00 a.m. University Center 214	10:15 a.m. University Center 215	1:15 p.m. University Center 215
Friday, June 08, 2018	9:00 a.m. University Center 214	10:15 a.m. University Center 215	1:15 p.m. University Center 215

Commencement Dates		
Friday, December 15, 2017	3:00 p.m.	Vern Riffe Center for the Arts
Saturday, May 05, 2018	9:00 a.m.	Alumni Green

Board Retreat	
Saturday, June 09, 2018	Time and location to be determined

Marc Scott, PhD
Faculty Senate President
University Faculty Senate
Shawnee State University

Prepared Remarks for June 9th Board of Trustees Meeting

I'd like to thank the Board for inviting me here today. I have much to learn and attending this morning's committee meetings and joining you this afternoon has been instructive. I'll make my remarks brief this afternoon.

I would first like to introduce myself. I'm Marc Scott, the newly elected Faculty Senate President. I am a faculty member in the English and Humanities Department and next year will begin my sixth year at Shawnee State University. I also direct the Summer Bridge to Success Program.

At this point, there are only a handful of issues I've identified requiring the senate's attention. Of course, we will play a significant role in the revised shared governance structure, continue to make refinements to the curriculog system, and streamline our processes so information flows more seamlessly through the various committees and out to the faculty. I would also like to hear more from the faculty and encourage more sharing of the good work we do outside of our departments.

In addition, we will review College Credit Plus policies and procedures to make sure SSU adheres to the letter and spirit of the law. The dual enrollment policies have largely remained unchanged since the adoption of CCP, and we want to ensure that a student taking English 1101 at an area high school has roughly the same experience of a student taking my English 1101 class this fall. The law was passed to provide students with a collegiate experience whether they take a class here or at their high schools, and we'll review our policies to make sure that is indeed the case.

Finally, in the coming months, I will be listening to my colleagues in the University College, the College of Arts and Sciences, and the College of Professional Studies. In the conversations I've had since being elected, I can tell you that each and every faculty member I've spoken to has expressed a desire to help Shawnee State University confront its challenges in the years ahead. I feel privileged to represent a faculty that wishes to be active participants in the important discussions we have in the upcoming years, and I'm looking forward to working with our friends in administration to address our obstacles, challenges, and opportunities. Thank you.

Shawnee State University

Board of Trustees Committee Appointments
FY17-18

Board Officers	Scott Williams	Chair
	Francesca Hartop	Vice Chair
Executive Committee	Scott Williams	By position
	Francesca Hartop	By position
	Joe Watson	By position
	Bob Howarth	Board Chair appointment
Academic and Student Affairs Committee	Francesca Hartop	Chair
	Sonie Hash	Vice Chair
	Scott Evans	
	George White	
	Bob Howarth	
	Mykalley Detty (student)	
Finance and Administration Committee	Joe Watson	Chair
	David Furbee	Vice Chair
	Scott Williams	
	Vacant	
	Student (vacant)	
Representatives to SSUDF	Scott Williams	By position
	Scott Evans	Board Chair appointment
Board Secretary	Eric Braun	
Board Treasurer	Elinda Boyles	
Representative to Investment Committee	David Furbee	