

RESOLUTION F03-18

**REVISION OF POLICY 4.51REV
ADMINISTRATORS AND ATSS EMPLOYMENT ACTIONS**

WHEREAS, Policy 4.51Rev, Administrators and ATSS Employment Actions, was last reviewed and approved by the Board of Trustees on December 18, 2015; and

WHEREAS, revisions were necessary for clarity including a description of employee groups covered, incorporation of a pre-disciplinary hearing provision to ensure adequate due-process for administrative employees, and to include language defining employment contract status; and

WHEREAS, the policy has been reviewed by the affected employees; and

WHEREAS, the accompanying procedure 4.51:1, provided for the Board's information, is a consolidation of two related procedures updated to be consistent with the policy's revisions;

THEREFORE, BE IT RESOLVED that the Board of Trustees of Shawnee State University hereby approves and renames Policy 4.51Rev, Administrative Employees – Employment Status and Other Employment Actions, effective April 13, 2018.

(April 13, 2018)