

RESOLUTION F05-11

HUMAN RESOURCES ADMINISTRATIVE POSITION

WHEREAS, the growth and changing needs of the University is placing demands upon the human resources department to provide substantially increased and improved delivery of services to students, employees, leadership and the community; and

WHEREAS, the current department staffing is inadequate to assure sustained effective communication and quality of service for specific functional areas as discussed recently by the Board of Trustees and Auditors; and

WHEREAS, the Department of Human Resources is realigning its functional areas to address the service and quality needs relying upon the existing professional staff and has determined that an additional qualified administrative position is crucial to its ability to meet operational demands; and

WHEREAS, the President has directed that the job description and placement of the position be in conformance with applicable University administrative policies;

THEREFORE, BE IT RESOLVED, that Shawnee State University's Board of Trustees approves the creation of a full-time human resources administrative position with the requisite skills and credentials recommended by the Director of Human Resources and approved by the President.

(January 14, 2011)